



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	BAPUJI GRAMEEN VIKAS SAMITI'S ARTS AND COMMERCE COLLEGE
Name of the head of the Institution	M.G.Golikatte
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08382-265813
Mobile no.	9448391535
Registered Email	bgvsacc@gmail.com
Alternate Email	drmggolikatte@gmail.com
Address	Sadashivgad
City/Town	Karwar
State/UT	Karnataka
Pincode	581352

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Prof. Deepak P. Naik			
Phone no/Alternate Phone no.		08382265813			
Mobile no.		9449254068			
Registered Email		bgvsacc@gmail.com			
Alternate Email		iqac.bgvsacc@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://bgvsacc.org/#">http://bgvsacc.org/#</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="http://bgvsacc.org/iqacnaac/">http://bgvsacc.org/iqacnaac/</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	B+	2.54	2018	02-Nov-2018	02-Nov-2023
<b>6. Date of Establishment of IQAC</b>			28-Feb-2005		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Orientation Programme for Fresher's	09-Jul-2018 1		66		

Reading Day ; Library Day	20-Aug-2018 1	96
Hindi Day Celebration	14-Sep-2018 1	35
Workshop on Personality Development	28-Sep-2019 1	74
Voters Awareness Programme	25-Jan-2019 1	110
Women Day celebration	08-Mar-2019 1	76
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1) Youth Week "Yuva Saptaha" 7 days programme 2) Workshop on 'Personality Development' 3) Voters Awareness Programme 4) "Swatchchata Pakawada " Swachchata Abhiyan Drive 5) University Zonal Level Men Volleyball Tournament

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Orientation Programme Cocurricular Activities, Environmental awareness, Upgradation of computer laboratory, Instituting scholarship for poor students,. Inviting stalwart / eminent personalities / academicians to deliver special lectures.	The B.A / B.Com fresh students are benefited..Rangoli, Mehandi, Nail Art, Hair style, Flower Knitting Competitions organized to expose the hidden talents. Tree plantation programme - 'Vanamahotsava' implemented accordingly. Scholarship provision is being made available for needy and poor students. • Delivered special lecture on "Women Empowerment" by Miss, Minaz Khan , Women's College Karwar. • Delivered Special lecture on " Personality Development' by Captain D'souza , Shree Jetendra Tanna and Prof. R.S. Habbu Rotary Club Karwar.
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<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2019
Date of Submission	31-Jan-2019
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Yes. Partial implementation of MIS is prevailing. Attendances of the employees are tracked through Biometrics. Salary of permanent employees generated through HRMS . College is adhered to the paperless administration through ICT by uploading online submission of examination forms, filling up of final internal marks at university portal, application of revaluation, etc., are done through network connectivity.

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College two (2) UG Programme with the commitment of holistically carrying out the goals and objectives of the institution and equipping students with human values intellectually competent and knowledgeable. Thereby they can be employable and also proceed for higher education. Being an affiliated college of Karnatak university the curriculum is designed and framed by BOS time to time based on the global scenario and job market trends. During the revision and updation of the curriculum faculty members participate and contribute at BOS held at affiliating University College follows four(4) elements of curriculum i.e.; teaching, learning, assessment and resources. College is currently having the following mechanism for effective delivery of curriculum.

i) At the beginning of an academic session principal held meeting in which the topics of the syllabus are discussed with them. ii) Number of classes for each subject is decided according to the syllabus. iii) College committee prepares the time-table for each semester. iv) Teachers prepare their lectures according to the syllabus allotted. v) Classes are held according to the schedule under the supervision of the college administration. vi) Soon after the completion of classes each teacher maintains their class diary. vii) We have a rich library with open access system. It is enriched with books along with subscribed journals. The e-books, e-journals facility is available for teachers and students under the e-library website. viii) According to the need of different subjects, various teaching methods are regularly used for effective lecture such as a) Chalk and black board (conventional) methods b) ICT enabled teaching method. c) Distribution of notes by teachers. d) Group discussion among students. f) Survey programme, field works and educational excursions g) Paper presentation, project works h) Special lectures by experts are also arranged. Regular class tests, assignments and tutorial classes are conducted according to the Karnatak university norms. College keeps an eye on the different activities of the college like teaching, learning, development and improvement of different methods of effective curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Computer Typing Skills		08/01/2019	120	Data entry job	Typing and Editing skills
Spoken English		01/08/2018	120	Leadership Communication	Communication Skills

### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	15/06/2018
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
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CBCS		CBCS/Elective Course System
BA	Nil	30/04/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	50	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Self Defense Skills	15/02/2019	25
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Nil	0
BCom	Nil	0
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>In every academic year feedback of each faculty has been taken from the students. The student feedback form is very important in improving the quality of teaching-learning atmosphere, to look for opportune teacher's performance in classroom engagement with students to bring excellence in teaching and learning. After collecting the entire feedback questionnaires about the syllabus and course content is analyzed. Through feedback analysis it is concluded that majority of the students are satisfied with the depth of the course content , extent of coverage of the course ,applicability to the real life situations ,learning values, clarity and relevance of textual reading material ,relevance of additional source material like library and internet. The teachers were graded by the students according to the ability. Students were benefited by internal tests, assignments, group discussions etc.some of the students agreed that they were gained much knowledge by the discussion outside the class. The Alumni association of our college is very active. It gives timely suggestion in the development of the college .Alumni get-together at the Alumni meeting is conveyed twice in a year. Their suggestions and recommendations are very important in view of development of the institute. In order to bring improvement in the institute every year feedback forms are filled up by Alumni. In every meeting all these points are discussed and suggestions will be given to the teachers regarding their performance in the</p>

classroom. Similarly in these meetings the reviews about the syllabus and course content have been taken from each faculty.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nil	360	65	60
BCom	Nil	270	152	145
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	205	0	11	0	0

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	8	4	3	1	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Examination committee – holds the responsibility of preparing time table schedule and conducting unit tests and results of the internal tests are communicated to the student individually , also results are displayed on the college notice board. NSS/NCC – are two important units which help the students to inculcate leadership qualities and encourage to participate in the social work and nation building activities. These units are organizing leadership camp, special camps in adopted villages and health awareness programme, environmental protection / awareness programme, National integration programme etc. After the completion of the volunteers / cadets prescribed period / term they are honored with the certificates by the concerned authorities. Student Redressal Cell, Grievances Cell, Anti ragging Cell, Gender Equity Cell, Human Rights Cell and Prevention of Sexual Harassment Cell are also very actively working to mould the students conduct by organizing workshops and special lectures.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
205	11	1:9

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with
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positions			the current year	Ph.D
0	0	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Smt. Mangala L Nayak	Associate Professor	VIDHYA RATNA ECONOMIC FOR HEALTH AND EDUCATION GROWTH, NEW DELHI.
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ARTS	2018-19	16/10/2018	07/12/2019
BCom	COOMERCE	2018-19	16/10/2018	10/12/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Attendances of the students are tracked continuously. Students who remain absent are initiated to their respective parents. The absenteeism of the students those who are actively involved in various activities such as NSS, NCC etc. are provided extra classes. Student's performance is measured through their participation in curricular, co-curricular and extracurricular activities. College prepares internal examination schedules for internal tests well in advance and same is included in calendar of events. The Chairman and members of examination committee strictly conduct the first and second internal tests assessment for each semesters. College conducts two internal unit test of 20 marks and they are converted into 10 marks per test per semester, 5 marks for home assignment and remaining 5 marks for class attendance and behavior.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution ensures effective mechanism of CIE reforms of the university and those initiated by the institution on its own through: Constituting on examination committee consisting of senior faculty members. The committee ensures the effective mechanism of examination reforms. The chairman and members of the examination committee strictly conducting the 1st and 2nd Internal Assessment for each semester. Transparency is maintained in conducting semester end examination. The faculty members are assigned Internal Assessment supervision and Semester examination supervision work well in advance. College conducts two(2) Internal Unit Test of twenty (20) marks and they are converted into ten (10) marks per test per semester, five (5) marks for home Assignment and remaining five (5) marks for behavior and class attendance. online submission of Internal Assessment marks to the Examination portal of University website. The university host semester end examination result on website. The



final internal marks before submitting to online, displayed in the college notice board. Any discrepancies are brought to the notice of the concerned subject teachers for getting necessary correction.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://bgvsacc.org/igacnaac/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BA	Nil	26	24	92
Nil	BCom	Nil	55	52	95

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://bgvsacc.org/igacnaac/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	UGC	100000	60000

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Personality Development	Dept. of Commerce	28/09/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	30/04/2019	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	NIL	Nil	NIL	15/06/2018

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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	0	0
International	Nil	0	0

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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0

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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	0
Nil	Nil	Nil	2019	0	Nil	0

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#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	Nil
Nil	Nil	Nil	2019	0	0	Nil

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#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	5	0	5
Presented papers	0	3	0	0
Resource	0	0	0	1

persons

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachhata Pakwada	NSS	4	50
Plantation Ceremony	NSS/ Forest Dept.	7	70
Yoga Camp	NSS	5	50
My vision for India	NSS	4	10
Addiction Free Society	NSS	5	50
Flood Relief Assistance	NSS / D.C. Office	2	20
Combined Annual Training Camp 2018	NCC	2	23
All India Nau Sainik Camp	NCC	1	8
Ocean Sailing Expedition camp	NCC	1	2

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	NSS/Yuvak Mandal	Cleanliness Drive	2	50
Reading Celebration	LiBRARY Dept/ Karnatak University	Reading the books	6	45
Youth Week	NSS / College Alumni	Celebration of Swami Vivekanand Jayanti	10	100

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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	15/06/2018	30/04/2019	0
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	30/04/2019	Nil	0
<a href="#">View File</a>			

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.5	1.4

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Existing
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**4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e-lib	Fully	Multi User, Multilingual and Bar code Version 16.2	2009

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	9823	730312	76	10662	9899
Reference Books	3998	301020	0	0	3998	301020

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	14/07/2018

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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	61	30	4	5	5	5	8	28	4
Added	0	0	0	0	0	0	0	0	0
Total	61	30	4	5	5	5	8	28	4

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

28 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">0</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.5	1.43	1.5	1.46

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

To augment the infrastructural facilities in the campus, college has formulated the committees like Governing Body (comprising of Management representative), IQAC, Purchase, Finance, Building, Library, Students Welfare, Sports, NSS and NCC Advisory, for the overall maintenance of building, equipments, etc., Our esteemed management has provided financial liberty to the Principal for

sanction of day today activities of the college. With regard to the financial implications and obligations, decisions are taken purely through the governing body, which gives the consent based on the priority. Management provides financial support for augmenting the infrastructural facilities. The financial resources are utilized properly based on the budgetary allocation every year and the same has been utilized and audited by the competent Chartered Accountant. For the optimum utility of the infrastructural facilities, building is given for conducting coaching classes, competitive examinations, IGNOU study centre, etc.

<http://bgvsacc.org/library/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	BCM, SC/ST	63	199210
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Basic Computer Skills	01/08/2018	45	Genetic Computers Karwar
Spoken Kannada	01/11/2018	15	Dept of Kannada

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Nil	0	0	0	0
2019	Nil	0	0	0	0

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#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

### 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NO	0	0		0	0
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	12	B.Com	Commerce	IGNOU	M.Com
2018	5	B.A	Arts	Karnatak University / IGNOU	M.A.
2018	2	B.Com	Commerce	IGNOU	MBA
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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0
<a href="#">View File</a>	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports - Volleyball tournament	Karnatak University Inter collegiate level	168
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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2018	University Blue	National	1	0	18K30627	Sajid Murad HUSSAIN Khan
2019	Miss Fashion Globe of South India 2019 ' Runner-up,	National	0	1	18K30604	Akanksha Aninash Sarang
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College General Secretary and class representatives are elected by way of voting system. Most of the institution follows in selection of student representative by way of their excellency and performances at various capacities. Student representatives of various committees and cells are selected through the democratic process of election. Further, students talents and skills are identified, involved such students in various committees and cells so that, student at large can get utmost scope. In this view, student representative are actively involved in the following various committees viz (1) IQAC (2) Art Circle (3) NSS (4) NCC (5) Gymkhana (6) Heritage Club (7) English Club (8) Red Ribbon Club (9) Library (10) Discipline

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

841

5.4.3 – Alumni contribution during the year (in Rupees) :

6000

5.4.4 – Meetings/activities organized by Alumni Association :

TWO meetings are conveyed and conducted during the 2018-19 year Activities organized are - Yoga for Men and Karate for Women

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college authority's delegated specific tasks are assigned those who are involved in the overall activities of the college. For the overall development of the institution, opinions, suggestions of every faculty, support staff, stakeholders are considered and acted accordingly. There is an adequate decentralization of governance also free and fair participating management in our institution. To cite an example (a) Admission Committee: The committee is entrusted to counsel aspirant students for selection of subject combination. And further, Committee has complete autonomy to reject incomplete applications



seeking admission for UG programmes. (b) Research Committee: To inculcate research culture amongst teaching faculty and induce quality consciousness among students community, committee is empowered to invite experts to deliver specific lecture. Necessary financial provisions have been earmarked for the purpose. Participative Management College has conducive atmosphere. Any activities of the college including extra-curricular activities, collective efforts being made for the success. As a mark of Participative Management College entrusts the responsibilities to staff members including administrative staff. While framing different committees, members are included from various departments and administrative staff. This practice has helped belongingness of the institution and also collective efforts for the success of any event of the college. To cite an example with the recommendations of IQAC and Sports Department, college has conducted Karnatak University Third zonal inter-collegiate Men Volley ball tournament on 18th and 19th Jan. 2019. For the comfortable success of the events, various committees being framed and entrusted with the responsibilities accordingly. Collective and participative efforts of staff members proved the successful completion of Tournament and participants from various colleges impressed about the systematic organization of the event.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	- In coordination with subject experts from outside, faculty members are part of curriculum design for courses introduced by the college i.e., Spoken English, etc. Though these courses are successfully running at institutional level, college is putting its efforts to get it recognized through the process of affiliation from Karnatak University.
Teaching and Learning	- Upgraded necessary e-learning resources based on the recommendations of subject teachers. - Class rooms are mounted with LCD along with computer and accessibility of internet is made comfortable by extending Wi Fi with accuracy of speed. - Subject related academic journals are procured for advanced learning based on current syllabus i.e., Economics, Commerce, Sociology, History, etc. - Commerce Lab for practical know-how of banking transactions, opening DEMAT Account, Marketing strategy, etc.
Examination and Evaluation	- To keep track of curricular and extracurricular achievements of the students, in addition to conduct two internal examinations as per university norms, most of the core subject teachers do conduct unit tests and

	provide assignments to make student involve in the subject knowledge. Similarly, active participation of students in co curricular and extra curricular are identified and guided them based on their interest.
Research and Development	- Research committee comprising of qualified and competent research scholars, meets twice in a year and putting its utmost effort to promote faculty members and connects them to various seminars held at State / National and International level. Committee also guides teachers to seek financial resources for carrying out surveys, minor or major research projects.
Library, ICT and Physical Infrastructure / Instrumentation	- Necessary learning resources are made available in central library. Further, some of the teachers do maintain departmental library, through which students can get text books and retain them until they complete semester end examinations.
Human Resource Management	- Management is very much cooperative and motivates entire staff members to be part of Vision and Mission of the institution with utmost commitment. Provided necessary Human Resources as and when necessitated by college
Industry Interaction / Collaboration	- Commerce students are taken to financial institutions, private banking sectors to gain the practical know-how. - Some of the departments like Commerce, Economics, etc., invite Bank Officers, Chartered Accountants, Academicians, etc., to deliver topics based on current syllabus.
Admission of Students	- In the midst of emergence of Government Degree colleges around the vicinity of the Sadashivgad wherein girl students and boy students are with least fees and also attraction of providing laptop initiated by the department of collegiate education., To face these challenges and to sustain and increase the students inflow college is putting its sincere efforts to attract good number of students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Students are communicated through Face Book Whatsapp group with regard to class test etc. Developed and hosted

	Digital Library for enabling remote access of learning resources.
Administration	Permanent employees attendance is tracked through Bio metrics. Salary Bill generated through HRMS. Administrative staff are trained and updated to use ICT effectively from time to time as per the instruction of competent authorities.
Student Admission and Support	Offline mode of student's enrollment., Submission soft copies of students enrollment. Uploading of students list on government and private portal for enabling students' community to gain scholarship initiated by State and Central Government and also from Private sectors.
Examination	Online submission of semester end examination form, uploading final internal and external marks at university portal.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
2019	Nil	Nil	Nil	0
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	15/06/2018	30/04/2019	0	0
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	15/06/2018	30/04/2019	0
<a href="#">View File</a>				

## 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

## 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance	Group insurance	GSIL student welfare fund and Kalyan Nidhi

**6.4 – Financial Management and Resource Mobilization**

## 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The financial sources are generated through collection of fees, financial funding from UGC, Gram Panchayat and Alumni. College utilizes the fund as per the specifications and guidelines laid down by the funding agencies from time to time. College has qualified staff to maintain books of accounts. The auditing procedure is followed for fees collected UGC funding and other resources. Internal audit is carried out by the college regularly. External audit is carried out by the qualified and competent Chartered Accountant. During the post accreditation stage, our college audit is up-to-date. There is no any observation in the audit reports. Similarly, institution received grants from funding agencies. The audit report and utilization certificate issued by the Chartered Accountant are submitted to the concerned agencies. Similarly, external audit is also done by Accounts Officer, Joint Director, Collegiate Education, and Government of Karnataka as per the provision of State Government Rules. To maintain the financial transparency, college has nominated Chartered Accountant. Every year financial transactions do get audited and any observations made by the Chartered Accountant College do fulfill without taking much delay. Shri. Kiran Kenikar Chartered Accountant prepares and verifies accounts meticulously.

## 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
<a href="#">View File</a>		

## 6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Regularly attend PTA as and when held at the institution.
- Suggested for disciplinary actions for irregular students.
- Participated in Zonal level

**Volley ball Tournament.**

**6.5.3 – Development programmes for support staff (at least three)**

- Conducive and cordial atmosphere in the campus.
- Encouraged and sent faculty on OOD to participate in HRD programme held at university / collegiate education.
- Replaced lower version of computers and provided high end computer for smooth functioning of day today activities of the college.

**6.5.4 – Post Accreditation initiative(s) (mention at least three)**

- Conduct of Zonal Level Volley Ball Tournament.
- Conducted Yuva Sapthaha.
- Invited Academicians, experts to deliver special lectures.

**6.5.5 – Internal Quality Assurance System Details**

a) Submission of Data for AISHE portal	<b>Yes</b>
b) Participation in NIRF	<b>No</b>
c) ISO certification	<b>No</b>
d) NBA or any other quality audit	<b>No</b>

**6.5.6 – Number of Quality Initiatives undertaken during the year**

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Yoga : Health fitness training programme	21/06/2019	21/06/2019	21/06/2019	108
2018	Swatchchata Abhiyan Drive	05/08/2019	05/08/2019	30/08/2019	89
2018	Tree Plantation - Vamohastava	25/08/2019	25/08/2019	25/08/2019	87
2019	National Youth Day celebration - Yuva Saptahaa	12/01/2019	12/01/2019	18/01/2019	142
2019	Karnatak University Zonal Level men Volleyball tournament	18/01/2019	18/01/2019	19/01/2019	168

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

**7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)**

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
Awareness Program on Women Safety and Respect	08/03/2019	08/03/2019	45	15
Self-Defense for Girls organized by NSS	12/01/2019	12/01/2019	15	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
power requirement 3368 units per annum. - Power met by renewable energy 255 units, Percentage of power requirement of the University met by the renewable energy sources is 7.56

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	16/08/2018	1	Cleanline ss Programme	SWACCH BHARAT	74
2018	1	1	01/12/2018	1	AIDS Awareness Rally	Health Awareness	53
2019	1	1	21/01/2019	1	Yoga Training	Health Fitness	36
2019	1	1	25/01/2019	1	Voters Awareness Rally	Voters Awareness	45

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student code of conduct	03/05/2018	The Student Code of Conduct applies to all students enrolled in any program in our College, It is the expectation of the College that all students will be good and respectful citizens. The Student Code of Conduct

		<p>applies to on-campus or off-campus activities. A six day working schedule from Monday of Saturday is followed and the first period will begin with 'Nadageete' ( State Anthem) Every student is expected to have a minimum 75 attendance during each semester to appear for the semester end examination.</p>
Teachers code of conduct	03/05/2018	<p>Teacher's code of conduct summarizes the responsibility of teacher, role of teacher to the student, teaching and non- teaching relationship, teacher and college and teacher and society. Further, teacher through institution should maintain contact with the guardians of their students and report their performance.</p>
Code of Profession	03/05/2018	<p>A code of professional conduct is a necessary component to any profession to maintain standards for the individuals within that profession to adhere. It brings about accountability, responsibility and trust to the individuals that the profession serves.</p>
Syllabus handbook	03/05/2018	<p>Syllabus Handbook describes syllabus for faculty of commerce and arts with the revised syllabus of B.com and B.A. Course for I to VI semester. It also clearly states the title of subjects, weekly teaching hours, examination duration, Internal Assessment marks, semester end examination marks and total marks for the MIL / MEL paper, Compulsory papers, Core Papers, Elective papers etc.</p>

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day Celebration	15/08/2018	15/08/2018	124
Reading Day Library Day	20/08/2018	20/08/2018	96
Teacher's Day Celebration	05/09/2018	05/09/2018	145
Hindi Day Celebration	14/09/2018	14/09/2018	35
Gandhi Jayanti Celebration	02/10/2018	02/10/2018	155
constitution Day Celebration	26/01/2019	26/01/2019	100
Women's Day Celebration	08/03/2019	08/03/2019	76

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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation: The College has plants and trees on the campus which maintain green environment. 2. Environmental consciousness: Important days concerned with the environment - World Forestry Day, World Earth Day and World Environment Day etc. - are celebrated. 3. Energy Conservation: Our College ensures that all computers have activated power management software to minimize energy consumption. 4. Waste Management: The College maintains all its computer peripherals within its boundaries and also ensures that the computer accessories are being maintained at no extra cost. 5. Complete ban of polythenes at campus : Our college strictly adhere to plastic free zone and keeps on creating plastic eradication awareness

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE - I READ A BOOK, WRITE A PARAGRAPH, GET A PEN - "THE MORE YOU READ THE BEST YOU WRITE"** Goal: Encouraging students about the prominence of reading, knowing how to read, what to read, how much to read and when to read matters a lot. To inculcate the habit of reading and to make the students skillful in it we have started with the practice called Read a Book, Write a Paragraph and Get a Pen. In this activity students are free to take any book of their interest from the library, once they read it thoroughly they will be asked to write a creative paragraph and the best written paragraph will be awarded with a pen. The clear goal of this activity is to generate interest of reading books among the students by utilizing our rich library resources. The Context: As the practice (Read a Book, Write a Paragraph and Get a Pen) and its introduction costs nothing. There was any difficulty found in introducing it. Even students accepted the practice without any issue. The Practice: Reading is the powerful source of knowledge and information. Being students they have to have the habit of reading more and more books. It is the only source to gain unlimited knowledge. It has been observed that today's generation is not studious, yet they are having high IQ, but reading supplements their knowledge. Evidence of Success: Students are motivated to read more and more books in order to gain knowledge. This practice has generated interest among them to take up reading and refer as many books as possible. It also has polished their writing skills too. Now students are more confident, knowledgeable and



creative. We find a positive impact of this on results of the students. Problems Encountered and Resources Required: As this practice is completely cost free and even its implementation is not at all difficult. There was no problem encountered. The very small amount is needed to spend on awards that are the pens which is managed by the college. As resource to this the Librarian of our institution is providing books to the students from our rich library and all the other faculty members guide them on how to read the books. BEST PRACTICES-02 Title of the Practice: INTRODUCTION OF YOGA Goal: To keep both mentally and physically, psychologically fit and competent. The Context: Most of the students are from rural background. The overall personality of these students are not comparable with urban background students. Due to the various family backgrounds, these students are not strong psychologically, etc.,.

Considering all these various parameters, institution has started Yoga Practices for both staff and students. The Practice: College has hired Yoga Expert. College has facilitated Yoga practices 3 days in a week. During these three days Yoga will commence early morning between 6.30 - 7.30am. Students are informed about the facility. Accordingly, most of the students are benefited.

Evidence of success: Students and staff who are all actively attending and practicing regularly, Witness that they are all are psychologically, emotionally, ethically, morally and physically keeping their health fit and robust. Problems encountered and resources required: Students cannot afford any finance to get Yoga Expertisation. Finance is the major problem to pay the honorarium to the YOGA expert. Staffs are contributing for this noble cause.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://bgvsacc.org/wp-content/uploads/2018/02/Best-practices-of-the-college.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To uplift the rural villagers and their children who have been rehabilitated by the major projects like Sea Bird, Konkan Railway, Kaiga - Nuclear Power, Kali River, etc, our great leader who has come from grass root level and elevated to the level of cabinet minister, Govt.of Karnataka, committed to serve the society with great vision to bring deprived of surrounding villages of right bank of Kali river to bring them to the main stream of education, established a society entitled, "Bapuji Grameena Vikas Samiti" - which clearly indicates the empowerment of villagers. Based on this, college has a specific Vision - 'To provide excellent education for empowering students for employment and shaping them as better human beings' In addition to the two specific programme i.e., Arts and Commerce, based on the job market trend, college has introduced a unique certificate courses. They are 1. Fundamentals of Computers for BA students 2. Creative Writing in Kannada

Provide the weblink of the institution

<http://www.bgvsacc.org>

### 8.Future Plans of Actions for Next Academic Year

1. To conduct International seminar / workshops. 2. To conduct zonal and inter zonal sports events. 3. To strengthen the Alumni Association. 4. Arrangement for orientation and placement of learners after the completion of graduation (arranging for campus interviews) 5. To take all possible steps for the promotion of cultural activities by organizing youth festival in the college. 6. To organize talent search programme in the college. 7. Extension of ICT (Information Communicative Technology) to the learners. 8. To increase the student strengths. 9. To take steps to fill up existing vacancies in the teaching staff.

