SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

BAPUJI GRAMEEN VIKAS SAMITI'S ARTS AND COMMERCE COLLEGE

BAPUJI GRAMEEN VIKAS SAMITI ARTS AND COMMERCE COLLEGE,
SADASHIVGAD UTTAR KANNADA DISTRICT KARWAR TALUKA
KARNATAKA STATE 581352
581352
www.bgvsacc.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The vision of the Mahatma Gandhiji to bring unprivileged to the main stream of society has greately motivated and inspired to our great leader, visionary and an academician, Shri. Prabhakar, S. Rane. He started his profession as a school teacher, who became a politician to help the society to the possible extent. Shri. Prabhakar S. Rane, was nominated as a member, Senate and Syndicate, Karnatak University, Dharwad and was active political leader got elected and became the Member of Assembly. He was Ex-Minister for Adult Education and Library, Government of Karnataka. Under his leadership, established **Bapuji Grameen Vikas Samiti in 1985**, a leading voluntary organization in Uttar Kannada District started Educational institutions, Rural Development networks in remote and backward areas of taluka places of Karwar and Joida. As present, our Samiti is running

(1) 04 High Schools,

(2) 04 Junior colleges,

(3) Jana Shikshana Sansthan which runs job oriented courses of MHRD.

(4) Residential School for Dumb & Deaf.

 (5) 01 Institute of Nursing and Midwifery course

(8) 02 UG colleges.

The villagers of Karwar district greatly affected by some of the government projects like; Nuclear Power, Hydro Electric Project, Naval Base, etc. displaced them at surrounding places of Sadashivgad, Karwar. To facilitate basic higher education for these villagers, B.G.V.S Samiti established a degree college i.e., B.G.V.S's Arts and Commerce College in prime location of Sadashivgad in the year 1987.

Vision

Management Vision:

"To uplift downtrodden people of Karwar District providing educational, social and cultural upliftment and working for the welfare of displaced"

Our Management established a degree college with the following vision:

"To Provide Excellent Education for empowering students for employment and shaping them as better human being"

Mission

The Mission of the institution is :

To equip students with skill and knowledge for making them productive, creative and integrated personalities.

Objectives :

(1) To impart training skill and information to students for equipping them for jobs and different professionals.

(2) To encourage the students to express their hidden talents and guide and give them a better exposure.

(3) To sensitize students about the values and ideals of meaningful life and the national and global responsibilities.

The Vision, Mission and Objectives of the institution are displayed at the entrance of the college and Library. The information is also made available in Prospectus, at our institutional website. They are also explained to the freshers. The teachers and other stakeholders are also made aware of the Institution Vision, Mission and Objectives.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The institution strength are ;

(1) Visionary Management and provide necessary guidance and cooperation to carry out the Vision, Mission of the institution with utmost holystic approach and responsible citizen of the country.

(2) Campus with 1.21 acres of land.

(2) Well qualified and experienced teaching faternity.

(3) Conducive atmosphere for professional growth.

(4) Promotion for research activities.

(5) Sufficient learning resources.

(6) Full-pledged and permanent Librarian and Physical Director - Karnatak Volley Ball Association qualified referee.

(7) 16 station Multi gym and a separate coach.

(8) 03 Laboratories - Computer, Commerce, English Language

(9) Women's Hostel run by Institution

(10) Reprography facilities

(11) Cordial relationship with neighbouring feeding colleges.

(12) Active participation of Alumni Association.

(13) Ful-pledged qualified non-teaching staff.

(14) Wireless Fedility system

(15) Experiential and participatory learning.

(16) Has NSS, NCC, Red Ribbon Club, Heritage Club, English Club.

(17) Scholarship provision by government and NGOs.

(18) ICT enabled class rooms.

(19) Coaching classes for competitive examinatiuons

(20) Effective teaching-learning.

(21) Purified drinking water system.

(22) Powerback up system

(23) Parking System

(24) Transportation facilities.

(25) Student Adoption.

(26) Canteen facility.

(27) Financial support for participation of students at various competitions.

(28) On campus and off campus interview.

Institutional Weakness

(1)   Declining student strength due to establishment of government college where nominal fees for boys and free for girl students.

(2) Language barrier as influenced by mother tongue., Konkani.

(3)   Non-recruitment of newly introduced subjects.

(4)   Self generation of financial resources.

(5)   Students from remote places who face challenges to cope up with syllabus.

Institutional Opportunity

(1)   To conduct 01 international and 02 national level seminars and workshops.

(2)   To establish university certified short term courses.

(3)   To further strengthen stakeholder relationship.

(4)   To establish rapo with various companies and to conduct on campus interviews.

(5)   To establish coaching centre for various competitive examinations for neighbouring colleges.

(6)   To mount solar panel to facilitate electricity for entire campus.

Institutional Challenge

1. Students from economically poor and backward areas.
2. Financial constraint to maintain the infrastructural facilities.
3. Lack of MoU with industry and organization in the absence of industries in the neighbouring places.
4. Developing communication skills and development of global competencies among students.
5. Decline in the strength especially arts because of lack of job opportunities as compared to commerce students.
6. Computer Application a compulsory paper for B.A.-IV semester only with theory classes as per the syllabus which is purely practical oriented subject. Computer course should be atleast for two semester wherein students of arts can able to learn fundamentals of computers effectively.
7. To bring below average students to main stream of competency.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college has a clear vision and mission and well planned activities to achieve them. The college offers 02 UG programmes These two programmes are on the mode of semester system. Faculty members have

participated and contributed in syllabus framing, revision, etc., at BOS. Some of the faculty members are in panel of BOS and some have edited text books. Though college has very good infrastructural facilities, establishment of PG course could not be able to introduce as Karnatak University PG department is very much functioning within the vicinity of 2 Kms. The course curriculum is strengthened and supplemented by 06 certificate courses which can help students employable after their graduation. The course curriculum is designed by faculty members in coordination with subject experts. For the effective translation of curriculum, college has facilitated with Smart boards, mounted LCD alongwith computer in some of the class rooms, sufficient learning resources, well equipped computer lab, established language lab, initiated commerce lab. Internet facility is provided along with wi-fi system.

Teachers are conducting remedial and tutorial classes for slow learners. Special lectures being conducted by inviting eminent personalities, entrepreneurs to deliver lectures as reflected in syllabus in addition to conduct of academic tours, project works, field visits and organize various academic related workshops, seminars and conferences.

Activities conducted by NSS, NCC, Student Welfare committee, etc. are commitment to cross cutting issues such as gender, environment, human rights and aim at developing societal awareness among students and thereby make them responsible citizens.

Teaching-learning and Evaluation

College conducts induction programme at the beginning of the academic period to findout the students' interest in curricular, cocurricular and extra curricular activities. The non-commerce students are provided bridge course i.e., Special Accounting and Special Commerce.

B.A.-IV sem students need to study Computer Application which is a compulsory paper but with only theoretical as per the syllabus pattern. As this subject is practical oriented, college has provided computer practical sessions based on the syllabus.

The performance of the students are identified through internal examinations, sem end examinations, active participation in cocurricular and extra curricular activities. Institution provides remedial coaching to slow learners to enhance their academic performance level. The college also offers enrichment classes for advanced learners.

The faculty adopts advanced methodology in teaching-learning process by using smart board, PPT, LCD Projectors in addition to chalk and talk.

Learning resources are made available in library with recent volumes of references, textbooks and subscribes to various journals and magazines. Books for competitive examinations are available to the students.

Human resources of our institution is made up of 11 permanent teaching staff including a Physical Director and a Librarian and 05 management appointees. The institution is actively involved in research with 03 doctorates, 03 M. Phil. degree holders and 10 post graduates faculty members among whom 1 is registered and pursuing Ph.D.

Faculty members participate and present academic papers in various seminars, conferences, workshops held at Regional, State, National and International level as a delegates, resource persons, chairperson, etc.

Research, Innovations and Extension

College has Research Committee. The committee ensures active participation of teachers and students in various activities like; Micro Projects, Field surveys, visit to Banks, financial institutions, historical places, etc. Research committee encouraged faculty members to obtain financial support for minor and major projects. Accordingly, during the last four years, 02 minor and 01 major projects with the financial support of UGC has been sanctioned and the same is completed and submitted to concerned office. In total 07 minor and 01 major research projects undertaken by the faculty members.

To develop the research atmosphere, the college has facilitated with sufficient learning resources, e-learning materials, mounted smart boards, LCD, internet connectivity, etc. With the help of IQAC, college has organized many seminars and workshops including 07 at State level in collaboration with various organizations.

In collaboration with neighboring institutions/organizations, college has conducted 06 activities i.e., Special coaching for Sports students, Computerized Accounting, Creating Writing, etc.

Various committees / cells which are actively involved in various extension of activities. One of the major highlighting features of the college is, in support of NSS volunteers, constructed a house for a needy poor lady student of the college in the year 2012-13. The house was being inaugurated by the then Vice Chancellor, Karnatak University, Dharwad.

One faculty members has received recognition by Lions Club – an international organization and Kannada Sahitya Parishat, Uttara Kannada. Our NSS unit has been awarded as "BEST NSS unit" by Uttara Kannada District Administration, Govt.of Karnataka.

Infrastructure and Learning Resources

The institution has infrastructural facilities for teaching-learning and evaluation process. The total area of the campus is 1.21 acre. Out of 10 class rooms, 02 are smart class rooms and 06 class rooms mounted with LCD projects. College has facilities like; Laboratories – Computer, Commerce, Language. The total number of 50 computers and 04 laptop with high configuration are made available. Further, college has a separate seminar hall, Internet Centre, power backup and generator, reprography, staff room with computer facility, women's hostel, playground, 16-station gymnasium, Bio-metric system for employees, CCTV.

Necessary budgetary allocation is made at the beginning of the year to augment the infrastructural facilities. Development grant received under XII Plan period and utilized for procurement of sports equipments, computers, printers, maintenance of building, installation of smart boards, etc. In addition to the financial resources from funding agencies, management and college has spent towards construction of compound wall, matching fund towards women's hostel, ground leveling, Ramp, etc.

The library has an advisory committee, which monitors the activities of the library. College has procured and installed a library software i.e., e-Lib. The library is completely automatized. The total area of library is 1059 Sq.ft. with total seating capacity of 100. There is separate reading room for staff in the library. The library has

IT space for tapping e-resources with internet facility and a reprographic machine is available. Total number of books are 13768 and in library during last 5 years 1576 volumes have been added.

Student Support and Progression

The detailed information regarding the various facilities of the college are made known through institution website, prospects and stakeholders. Student are informed about the different scholarships they are; post metric, SC/ST, Ex-Servicemen, Minority, Physically Handicapped, Labour Welfare, Sanchi Honnamma. Scholarship provision made by Premashrama Charitable Trust, Amadalli.

Slow learners are provided with remedial classes. Advanced students are encouraged to participate in seminars / workshops, etc.

To strengthen students employable, college has introduced 06 different certificate courses.

Students are encouraged to participate various competitions, youth fest, sports activities, etc. Necessary coaching and training is provided by the college. College provide necessary fees, TA/DA to participate in various competitions.

Student representative are actively involved in various committees like; (a) IQAC (b) NSS (c) NCC (d) Arts Circle (e) Gymkhana (f) Heritage Club (g) English Lab (h) Red Ribbon Club (i) Library (j) Discipline.

The Career Guidance and Placement Cell regularly conducts coaching classes for various competitive examinations. College also conducted some campus interviews. Students also being encouraged to participate in campus interview at different places. Necessary training is provided for them by the Cell. Many students have got placed at various companies, some students have placed in government sectors.

An average of 30% of the students progress to higher studies like PG courses, professional courses like; ICWA, Chartered Accountant course and B.Ed., etc.

The Alumni Association is very much active. The alumnus of college honour high scorer with cash prizes. They are always cooperative and supportive in all activities of the college.

Governance, Leadership and Management

The governance of the institution is in tune with its Vision and Mission. Our esteemed management established 02 UG programmes to facilitate the villagers to pursue their education. It always facilitates the development of good infrastructure as and when necessitated.

In coordination with IQAC, Principal constitutes various committees to govern the overall management of academic, cocurricular and extra curricular activities of the college.

The decentralization of the governance is achieved by the college through delegation of authority to faculty members, various committees, cells. The decisions taken by these various committee conveners for effective implementation of the various activities are encouraged by the college. Necessary budgetary provisions are made at the beginning of the college.

Management recruited qualified permanent staff both teaching and non-teaching. For some of the subjects like; Computer Applications, Indian Constitution, Environmental Studies, etc., Management recruit qualified and competent teachers. Our esteemed management provided conducive atmosphere and infrastructural facilities. Necessary resolution is made to facilitate incremental benefits of the employees without making any delay. College has various welfare measures for the employees.

Principal along with the coordination with IQAC, senior faculty members prepare the perspective plans and communicated the same to the helm of affairs i.e., Management for necessary guidance and cooperations.

The feedback are collected from students about the performance teachers and appraisal report is communicated to Collegiate Education, Management. Any observations about the performance of the teachers based on the feedback are communicated to the concerned faculty members and encouraged to adopt measures for effective teaching.

Institutional Values and Best Practices

Provided conducive atmosphere in the campus. For the projection of entire campus, surveillance cameras are mounted at prominent places.

To develop self defense, one of the alumnus of the college provide coaching in Karate for both boys and girls. During the NSS special camp held at adopted village in addition to NSS officer, a separate lady staff is been deputed on rotation basis to stay with lady NSS volunteers.

Campus is completely prohibited for Plastic usage. Students are highly motivated and informed about the cause of usage of Plastic items.

To avoid wastage of rain water during rainy season, small pathway is made to flow rain water to recharge underground water table in borewell and well.

For differently abled students, small ramp is constructed. Wheel chair is provided to such students by the college.

College has engaged and contributed to neighbouring villages with various activities.

List of Best Practices of the are;

1. Multi Skill Development with stress on communication Skills
2. Learn while earn – scheme is strengthened.
3. Free admission to socially and economically deprived students
4. Mentor system
5. Visit to Banks, Financial Institutions, for experiential learning.
6. Karate coaching for boys and girls.
7. Yoga Training for students and staff
8. Grievance Redressal Cell.
9. Participation of students in every committees / cells.
10. Solar system at Women hostel
11. Read a book, write a paragraph, get a pen – "the more you read, the best you write"

12. MIS – communicating through facebook and whatsup.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BAPUJI GRAMEEN VIKAS SAMITI'S ARTS AND COMMERCE COLLEGE
Address	Bapuji Grameen Vikas Samiti Arts and commerce college, Sadashivgad Uttar Kannada District Karwar Taluka Karnataka state 581352
City	Sadashivgad Karwar
State	Karnataka
Pin	581352
Website	www.bgvsacc.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	M.G.Golikatte	08382-265813	9448391535	08382-265054	bgvsacc@gmail.com
IQAC Coordinator	Deepak P. Naik	08382-266069	9449254068	-	iqac.bgvsacc@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	

Date of establishment of the college	01-01-1987

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Karnataka	Karnataka University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	23-12-2002	View Document
12B of UGC	23-12-2002	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Bapuji Grameen Vikas Samiti Arts and commerce college, Sadashivgad Uttar Kannada District Karwar Taluka Karnataka state 581352	Rural	1.21	1435.23

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BCom,Commerce	36	XII STD	English	90	45
UG	BA,Humanities	36	XII STD	English,Kannada	120	23

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				10				2
Recruited	0	0	0	0	8	2	0	10	1	0	0	1
Yet to Recruit				0				0				1
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				10
Recruited	10	0	0	10
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	1	0	0	0	0	3
M.Phil.	0	0	0	0	1	0	0	0	0	1
PG	0	0	0	6	0	0	1	0	0	7

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	3	0	4

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

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Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate	Male	29	0	0	0	29
	Female	86	0	0	0	86
	Others	0	0	0	0	0
UG	Male	95	1	0	0	96
	Female	126	0	0	0	126
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	8	5	2	1
	Female	5	6	4	6
	Others	0	0	0	0
ST	Male	0	0	0	1
	Female	1	1	0	0
	Others	0	0	0	0
OBC	Male	123	106	85	88
	Female	133	142	127	139
	Others	0	0	0	0
General	Male	2	2	5	5
	Female	2	2	6	8
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		274	264	229	248

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response : 02

Number of self-financed Programs offered by college

Response : 00

Number of new programmes introduced in the college during the last five years

Response : 00

3.2 Students

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
274	264	229	248	301

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
107	107	107	107	107

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
76	78	53	89	120

Total number of outgoing / final year students

Response : 81

3.3 Teachers

Number of teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
15	15	16	15	15

Number of full time teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
11	11	11	11	11

Number of sanctioned posts year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
12	12	12	12	12

Total experience of full-time teachers

Response : 30

Number of full time teachers worked in the institution during the last 5 years

Response : 11

3.4 Institution

Total number of classrooms and seminar halls

Response : 11

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
10.423	10.84	10.50	8.70	9.94

Number of computers

Response : 61

Unit cost of education including the salary component(INR in Lakhs)

Response : 0.81294

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 0.03804

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college runs 02 UG programs with the commitment of holistically carrying out the goals and objectives of the institution, equipping students with human values, intellectually competent and knowledgeable, thereby, they can be employable and also proceed for higher education. Being an affiliated college of Karnatak University, the curriculum is designed and framed by BOS time to time based on reflection of global scenarios and job market trends. During the revision / updation of the curriculum, faculty members do participate and contribute at BOS held at affiliating university. College follows 04 core elements of the curriculum i.e; teaching; learning, assessment and resources.

For the effective delivery of the course curriculum whenever revision are taken place by the BOS , teacher quality is enhanced through special lectures by eminent academicians, facilitating relevant course materials and learning resources to make a difference in effective curriculum management and delivery.

The institution gets affiliating university calendar of event at the beginning of the semester. Based on this, in coordination with IQAC college prepares following outline for effective delivery of curriculum. They are ;

1. Calendar of curricular and co-curricular activities.
2. Calendar of extra-curricular activities i.e., sports, cultural activities, etc.
3. Conspectus by individual teachers.
4. Schedule of two internal examinations.
5. Individual time-table
6. Schedule of study tours and field visits.
7. Schedule for special lectures through seminars, workshops, etc.
8. Conduct of remedial classes.
9. Feedback mechanism.
10. Integrating hands-on work experience in some subjects.

Support by the Institution to the faculty members for effective delivery of curriculum:

- Financial support for organizing seminars, conferences, special lectures, etc.
- Computer alongwith printer facility provided in staff room.
- Provide seed money for surveys and field works.
- Augmentation of e-learning resources at the library.
- Necessary skills and training for faculty members to deliver lectures through LCD and Smart boards.
- Seed money for carrying out field surveys, etc.
- Wireless Fidelity system in the campus so as to access internet for e-learning resources.

- Arranged separate computers with printers at the staff room.
- Augmented learning resources.
- Reprography facility for both teachers and students for copying study materials.
- Teachers are deployed to participate subject related seminars, workshops organized by respective subject Teachers' Association. OOD facility is provided accordingly.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 6

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	2	1	3

File Description	Document
Details of the certificate/Diploma programs	[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 172.73

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
11	2	2	2	2

File Description	Document
Details of participation of teachers in various bodies	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 0

1.2.1.1 How many new courses are introduced within the last five years

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 0

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 33.52

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
115	75	120	70	50

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Various efforts made by the institution on cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics into the curriculum.   Some of the efforts made by institution to integrate cross-cutting issues are shown below -

Issues	Efforts made
Gender Issue	• Women Empowerment through NSS & NCC and women welfare committee to create awareness. • Special lectures from Lawyers, experts. • Debate and Elocution competitions. • Stage courage for presentation of papers.
Environmental Issues	NSS.NCC, RRC, Heritage Club organizes several programmes in association with NGOs like; Lions Club, Rotary Club and Karnataka Forest Dept. and Local Youth Clubs on environmental awareness such as – • Plastic Eradication / Plastic Free Zone • Vanamahotsava / Tree- Plantation • Swachcha Bharat Abhiyan conducted at the campus and around . • Beach cleaning at Devbag and Karwar • Creating awareness about environmental pollution through Jatha / Rally.
Human Values Issues	• Constituted Anti-Ragging Committee as per the guidelines. • Prevention of Sexual Harrassment Cell as per the guidelines. • Special lectures on Human Values, rights and legal awareness. • Grievance Redressal Cell taking active part by complying the grievances which found in the Suggestion Box monthly and finds the solutions for such grievances. • Workshops are conducted on Human Values on the occasion such as Gandhi Jayanti, Ambedkar Jayanti, Vivekanand Jayanti and Sadbhavana Day. • Drive for compulsory Voting • Special drive for Aadhaar and EPIC. • Prayer is a regular feature of the college.
ICT	• Computer application in business is compulsory subject for B.Com Classes relates to ICT. • Short -term certificate courses on Tally Accounting Package, Computer Basic Skills. • Teachers Use teaching aids like – PPT etc. • Internet / Wi-Fi facilities available for student and teachers. • Language Lab. • Installation of Smart Board. • Mounted LCD projectors
Other	• Health Check up • AIDS Awareness Programme • Anti- Chinkun Gunya. Dengue, H1N1, Elephantiasis Awareness Jatha • Assisting Pulse – Polio programme by student participation.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 5

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five

years

Response: 5

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
List of students enrolled	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
Any additional information	[View Document](#)

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Any additional information	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.35

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	1	4

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 46.67

2.1.2.1 Number of students admitted year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
99	110	95	100	86

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
210	210	210	210	210

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 87.85

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
97	107	88	93	85

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

College conducts induction programme at the beginning of the academic year, wherein students' interest were being collected. This helped the institution find out the students interest in curricular, cocurricular and extra curricular activities. The information about the students' knowledge and skills is also sought in the beginning of the year by the teachers during the classroom interactions, slow learners are identified through their performance in unit tests, result of previous examinations, socio economic status., etc.

Bridge course :

College has bridge course for non-commerce students. As per the guidelines of the affiliating university, college do enroll non-commerce students for B.Com. course. Such students have to study additional subjects like; Special Accounting and Special Commerce. This bridge course help the students to cope up with B.Com. syllabi. Further special classes are also being conducted in addition to regular classes.

Advanced Learners :

Students' performances are known through internal test conducted twice in a semester. Studious students are encouraged to participate in various academic seminars, workshops, etc., held at various levels. The college bears the expenditure to participate in such academic exposures. Feedback of the advanced learners are collected with regard to learning resources, infrastructural facilities, etc. To come out of the stage phobia advance learners are given scope to present in class seminars, etc. One full set of text books are provided till the end of the academic period. To make them competent and challenging faculty members do provide additional academic information like; reference books, competitive journals, research articles, etc. This has impacted many of the students continue their higher education and pursue professional courses like; CA, Company Secretary, MBA, Journalism, etc,. Alumni Association of the college facilitate high

scorer along with cash prize.

Slow learners :

Slow learners are identified through their performance like ; internal tests, participation, previous university result, etc.   The main role of the teacher is to shape the overall personality of the students as that of their own child. Keeping this in mind, campus has conducive atmosphere so that slow learners may feel comfortably. These students are taken care individually by the faculty members. Ultimately college has good number of records who have succeeded in their career prospects. Faculty members actively do take special care, remedial classes and provide study materials. Students also exposure to success stories so that they can win the race.

Special initiations :

In addition to the class room teaching, special lectures are being conducted. Classes are also being conducted using teaching aids like; powerpoint presentations, Smart board, internet, virtual classes, etc. Principal has empowered to the faculty members to invite subject related academicians to deliver special lectures. Accordingly various stalwarts visited and delivered lectures. Being rural college, majority of the students are from below average. Some of the initiations towards students community at large are ;

1. Soft skills programmes
2. Spoken English through language lab.
3. National Resource Centre – Internet
4. E-learning resources
5. Special Guest Lectures.
6. Tally ERP 9
7. Teaching through Smart board
8. Field works, surveys, micro projects, study tours, etc.

2.2.2 Student - Full time teacher ratio

Response: 24.91

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls	
File Description	**Document**
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

College has academic ambience.   To enhance the learning outcome, college has been providing and facilitating in various capacities. Learning is made students-centric in the campus as college has provided -

- Sufficient good number of learning resources with latest books and academic journals.
- Remedial Classes and Mentorship.
- Establishment of internet centre.
- Wi-fi provision for the entire campus.
- Well equipped computer laboratory
- Language laboratory
- Commerce Lab
- Teaching through LCD and Smart board and utilizing ICT
- E-learning resources.
- Class Seminars, group discussions, tutorial classes.
- Micro projects, field surveys, visit to industries.
- College encourages to organize seminars/workshops and extension lectures which facilitate as platform for interactions among students.
- Support services like; Career Guidance & Placement Cell, NSS, NCC,

Experiential Learning adopted by the college.

1. College has established commerce Lab which contain, meeting notice, Minutes, share application form, share certificates, opening DEMAT Account form, Account opening form, Deposit slips, withdrawal slips, D.D. form and D.D., outdated cheque, ATM card, credit / debit card, etc. This has helped students to gain experiential learning like; Opening and operating of bank accounts, on-line business, Mobile banking, Internet banking, etc.
2. Students are taken to financial institution to gain hand on experience. Example; State Bank of India, Syndicate Bank, St.Millagres Cooperative Society, Ashraya, Durga Devi Cooperative Society. Necessary MoU is established with St.Millagres Cooperative Society.
3. Computer Applications a compulsory subject right from 2nd semester to 6th semester. As per the revised syllabus 6th semester students have to study and practice accounting prackage. Accordingly, computer laboratory installed Tally ERP 9 software.

4. Department of Languages adopted e-learning resources on narration of stories, narration of poems. This has motivate students to get the knowledge about renowned poems, litereutures, etc.

Participatory and Collaborative Learning: Students are encouraged to take participatory initiation in group discussions, class seminars, Debate, quiz, exhibition, etc. Further students are encouraged to participate and publish articles in seminars / workshops held at various levels. Following are the departments involved in participatory learning.

Department	Activities
Commerce / Economics	• Study Tours • Visit to Banks, financial institutions.. • Micro Projects
History	• Study Tours • Micro Projects • Visit to Historical Places
Language	• Micro Projects • Field Survey

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 109.09

2.3.2.1 Number of teachers using ICT

Response: 12

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 30.44

2.3.3.1 Number of mentors

Response: 9

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	[View Document](#)

2.3.4 Innovation and creativity in teaching-learning

Response:

Due to the technological advancement in teaching-learning, faculty members are provided training on computer skills which help for effective teaching. For example;

(1) Effective usage of Smartboard

(2) Crash course on MS-Office package

(3) Two days programme on preparation of presentation through PPT. Further, college has arranged special lectures on "Adopting Innovative teaching through computer technology" by academic experts.

(4) Deputed teachers to participate in UGC sponsored workshop on, "Creative Teaching" at Kumta.

(5) Facilitated e-learning resources as per the syllabus.

The faculty members have adopted various innovative teaching approaches /methods.

Guiding students to conduct survey, projects, seminars on relevant topics through micro research oriented teaching, field visit, Industry and Bank visit, Group discussion and enrichment programme through co-curricular activities, revisions and power point presentation, self study methods through assignments and tutorials.

Besides, the following innovative practices in teaching methods have been adopted by the teachers-

* Faculty members teaching through documentary CDs, YouTube, Whatsup, etc.
* Optimum utility of Smartboard, LCD projectors.
* Computer Application faculty member conduct virtual classes on some of the topic reflect in the syllabus.
* The college has set up Mini language laboratory wherein the students are benefitted in linguistic skills.
* The college has provided internet and Wi-Fi facilities.
* The college has signed agreements with a few agencies which give opportunity for the application of knowledge and to know innovative technology/services used by the agencies.
* Commerce Lab and Projects and Exhibits.
* Orgranizes special lectures by eminent personalities.

These initiatives on the part of the college encourage faculties to adopt innovative methods of teaching and to inculcate research aptitude among the teachers.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 91.67

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 27.27

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	3	3	3

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 2.73

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 27.27

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	1	2

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

College has examination committee. Time to time staff meetings are also held concerning the latest evaluation process and its implementation. College examination committee prepares examination schedules for internal tests well in advance and included in Calendar of Events. During internal tests, internal examiners are appointed by the institution.

Students' performance are measured through their participation in curricular, cocurricular and extra curricular activities. College conducts two internal tests, surprise test in every semester. Internal marks scored by the students are shown to them in the class room. Students who score least in the internal tests are given scope for re-writing internal test after giving due coaching and special classes.

Attendance of the students are tracked continuously. Every month students are intimated about the requirement of the minimum attendance as per the university guidelines. Students who are regularly

irregular are intimated to their respective parents. The absenteeism of students who are actively involved in various activities like;   NSS, NCC, etc., are provided special classes.

Total marks of the theory papers is : 100 [80 Mks and 20 Internal Marks]

Internal marks weightage given by the faculty on the basis of following –

Sl.No.	Parameter	Weightage
1	2 Internal Tests	10 Mks
2	Assignments	05 Mks
3	Participation and Attendance	05 Mks
Total Internal Marks		20 Mks

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The institution ensures effective mechanism of CIE reforms of the university and those initiated by the institution on its own through:

- Constituting on examination committee consisting of senior faculty members. The committee ensures the effective mechanism of examination reforms.
- The chairman and members of the examination committee strictly conducting the 1st and 2nd Internal Assessment for each semester.
- Transparency is maintained in conducting semester end examination.
- The faculty members are assigned Internal Assessment supervision and Semester examination supervision work well in advance.
- College conduct two(2) Internal Unit Test of twenty (20) marks and they are converted in to ten (10) marks per test per semester, five (5) marks for home Assignment and remaining five (5) marks for   behavior and class attendance.
- online submission of Internal Assessment marks to the Examination portal of University website.
- The university host semester end examination result on website. The final internal marks before submitting online, displayed in the college notice board. Any discrepancies are brought to the notice of the concerned subject teachers for getting necessary correction.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Our affiliating university has adopted online application for sem end examination and also extended on-line revaluation process. Soon after the sem end result, short period of time span is given by affiliating university for applying revaluation, retotalling, challenge valuation, photo copy, etc.   Examination

committee intimate pertaining to revaluation time-bound to the students through notice circulating in each class. The same is also being displayed in the notice board. Grievances of the students with regard to the sem end result at attended by the examination committee. Economically weaker students who found to be studious applying for revaluation, recounting, etc., necessary fees are borne by the members of the examination committee, protecting their self esteem.

In some cases, students are guided to apply revaluation based on verification of photo copy of the answer sheet by the respective subject teacher.

Examination committee direct the office to submit the revaluation, recounting, etc., in time.

The past students of the college who could not complete their graduation within stipulated period time, examination committee intimate such students to apply for sem end examination.

Examination committee requested Registrar Evaluation to permit special provision for students who failed and could not complete within given time of 6 years to complete the graduation. Some of our students got benefitted and completed their degree.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The institution effectively adheres to the academic calendar for the conduct CIE -

- The Academic Calendar is prepared after referring to Karnataka University Calendar.
- IQAC takes initiative for systematic planning of the lessons and the implementation of academic calendar, accordingly the staff members prepare lesson plans before the commencement of every semester with a view to syllabus coverage.
- As per the university norms two Unit Tests are compulsory, First unit test is conducted after 8 weeks and Second Unit test after 12 weeks from date of commencement academic year.
- After 16th week from the commencement of academic year semester end examination will be conducted by university.
- The result will be declared within 45 days after the examination.
- Curricular, co- curricular and sports activities are conducted according to our college academic calendar.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The institution has clearly stated the **learning outcomes.** The information about the course, certificate course, facilities, provisions including programme outcome, achievements in various curricular, cocurricular and extra curricular are clearly mentioned in the institution website, prospectus. Information is made available to stakeholders, Alumni Association. Further -

- Vision, Mission and Objectives of the college displayed at the different places.
- Prominent alumni members are invited to share their experiences with the students.
- The prescribed curriculum provides learning outcome.

Program Specific Outcomes:

Arts Programme : Bachelor of Arts (BA) will equip students with the skills and knowledge they need to be reflective, articulate, and informed citizens. Upon successful completion students will-

- Demonstrate information competency.
- Analyze critically and imaginatively.
- Use knowledge and skills proficiently.
- Initiate inquiries and develop solutions to problems.
- Communicate effectively.
- Pursue self-motivated and self-reflective learning.
- Engage in collaborative leadership.
- Engage in respectful and professional practice.
- Contribute regionally and globally.
- Integrate their learning across all facets of their lives.

Commerce programme: After Completing Bachelor of Commerce (B.Com) course, students are able to-

- To build a strong foundation of knowledge in different areas of Commerce.
- To develop the skill of applying concepts and techniques used in Commerce.
- To integrate knowledge, skill and attitude that will sustain an environment of learning and creativity among the students.
- To expose students about entrepreneurship.
- To enable a student to be capable of making decisions at personal and professional level
- Improve their computer literacy, their basic understanding of operative systems and a working knowledge of software commonly used in academic and professional environments.
- To pursue a career in accounting and/or finance, either as an accountant in private practice or employed in industry, commerce or the public sector with the knowledge and technical skills you need to succeed in the accounting/finance field.
- This is the degree to take you straight into the accounting profession.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The assessment tools and processes used for measuring the attainment of each of the Program Outcomes

and Program Specific Outcomes are as mentioned below:

Method of assessment :

- The program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods.
- Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes.
- The knowledge and skills described by the course outcomes are mapped to specific problems on University Examination, internal exams and home assignment.
- Throughout the semester the faculty records the performance of each student on each course outcome. Average attainment in direct method = University Examination (80%) +Internal assessment (20%) Indirect assessment strategies are implemented by embedding them in Student feed back and Alumni Feed back.

The tools used for the assessment of POs/PSOs and their frequencies are given below:

- The course outcomes are measured based on the course attainment level fixed by the program. The Direct mode is used for the same.
- The assignments are provided to students, such that students will refer the text books and reference books to find out the answers and understand the expected objective of the given problem.
- It is the responsibility of the concerned subject teacher to ensure that most students are able to work out the assignments honestly.
- The questions asked in assignments are mostly aligned with Course Outcome of the respective subject
- According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject are conducted.

2.6.3 Average pass percentage of Students

Response: 60

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 45

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 75

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.6

File Description	Document
Database of all currently enrolled students	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of project and grant details	[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.27

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 3

File Description	Document
List of research projects and funding details	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

College has Research Committee. Committee meet twice in a year. Research committee actively involved in motivating faculty members to undertake micro projects, minor and major projects. Students are guided in taking up field surveys, projects, etc. Some of the initiation committee taken are;

- e-learning resources in English, Kannada, Commerce, Personality Development, History, etc., are made available.
- learning resources like; national and international research related magazines, volumes, etc.
- Well established computer laboratory.
- Commerce Lab - through which students are trained in opening Demat Account, Opening SB Accounts, etc,.
- English language laboratory.
- High bandwidth Internet connectivity including wi fi system.
- Invite stalwart, academicians, entrepreneurs, to deliver updated topic.
- Faculty members are encouraged to participate in various academic seminars / workshops / conferences,.
- Faculty members give special lectures at various neighbouring institutions.
- Encouraged to publish research articles in reputed journals.
- Organized special lectures by eminent academicians. .
- Recommend to undertake minor and major research projects from various funding agencies.
- Necessary learning resources are made available for the faculty members and students at large.
- Suggested to organize more number of seminars, conferences and workshops.
- ILL facility with neighbouring institutions.

Recommended   the teachers to undertake more students Field Surveys, Projects and Case studies to cultivate the research capabilities for potential exposure.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 7

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	4	1	1	1

File Description	Document
Report of the event	[View Document]()
List of workshops/seminars during the last 5 years	[View Document]()

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
List of Awardees and Award details	View Document
e- copies of the letters of awards	View Document

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Staff of the college and students actively involved in Extension Activities. College has NSS and NCC, Red Ribbon Club, Heritage Club.

- Details of the extension activities are reflected in the calendar of the events.
- Respective officers and coordinators prepare the Calendar in more context based fashion to make activities workable
- The participating faculty members are entitled to avail Duty Leave
- Financial liberty is given to the concerned officers based on the funding available for the purpose.
- Significant Extension activities are conveyed to the parents of the students.
- To inculcate the leadership abilities and build the national integrity, students are motivated and encouraged to join NSS and NCC.

During the recent five years, some of the major Extension activities carried out to benefit neighbourhood community are;

1. Constructed a house for a needy lady student of the college in coordination with Karavali Munjavu Daily. The house was being inaugurated by the then Vice Chancellor, Karnatak University, Dharwad.
2. Vana- Mahotsava – Plantation of trees at various neighbouring schools viz; Shivaji Vidya Mandir High School, Asnoti, Secondary High School, Angadi.
3. Every year on to commemorate the Birth Anniversary of Mahatma Gandhiji – students are taken to slum areas to cleaning the surroundings.
4. Several jathas being conducted to create AIDS awareness programme among villagers viz; Asnoti, Sarvodaya Nagara and other remote places, etc.
5. Awareness created among villagers about viral decease like; Dengue, H1N1, chickun Gunya in coordination with District Health Department.
6. Beach cleaning and eradication of plastic materials.
7. Health Awareness program conducted in the neighboring villages.
8. Medical health check up women and eye check up camp being conducted.
9. One-week programme on Swachcha Bharat Abhiyana in the surrounding areas of Karwar as per the direction given by the Department of Collegiate Education, Govt. of Karnataka. Alongwith government officials, college staff and students participated in this yeomen service as per the direction given by the Municipality, Karwar. District head quarters provided T-shirts and Caps for all the participants. We proud to state here that, our college has got credentials from the District Commissioner, Karwar.

10. One day workshop was conducted on Blood Donation for sister concerned institutions.
11. To propagate Swachcha Bharat Abhiyana which is main project of the central government, college has initiated and enlightened neighbouring villagers about the construction of toilet. This has impact many villagers have constructed their own toilets.
12. Conducted Road Safety Programme by displaying different placard and banners in the entire streets of Sadashivgad.
13. Environmental awareness programmes also being conducted and many more such extension are taken by the college. All these various activities are highlighted in our college website time to time.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 2

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	01	1	0

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 12

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
6	1	2	1	2

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 41.49

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
100	115	105	110	112

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 6

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	3	1	1	0

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File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 6

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2016-17	2015-16	2014-15	2013-14	2012-13
1	2	3	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc. during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Our institution has good ambience for curricular and cocurricular activities by way of developing and maintaining infrastructure. our esteemed management is very much committed towards facilitating and providing necessary provisions.

Previous PTR has motivated the institution to augment necessary infrastructural facilities keeping in view of global competencies. College is encompassed with 1.21 acres of serene green land. With the help and guidance of IQAC, necessary infrastructural facilities has been extended and upgraded. The IQAC conducts meeting with students, stakeholders and staff members and get the feedback with regard to augmentation of necessary infrastructural facilities which reflected in providing Infrastructural facilities for effective flow of teaching and learning. Accordingly necessary budgetary allocation being made for the purpose. In view of this, college has extended and provided facilities like;

(a) Class Rooms with green boards – 10 (06 classrooms with LCD mounted and 02 with Smartboards)

(b) Laboratories – 03 (Commerce, Computer, English Language)

(c) Seminar Hall – 01

(d) Internet facilities with Wi-fi system.

(e) E-learning resources

(f) Academic Journals (National / International) (g) Reprography facilities [free Xerox copy for teaching and nominal cost to students – only with regard to academic articles, etc.]

(h) Power backup and generator

(i) Tutorial class room with green board

(j) Staff room with Computer including internet connectivity.

In addition this, college encourages faculty members to participate in various academic activities like; Seminars / Conferences / Workshops. College do provide OOD facility for the faculty members to participate and contribute during these activities. Further, Field work, surveys, minor projects, visit to industries, banks, study tours, being conducted by faculty members. Every now and then, college invites academicians to deliver special lecture which motivates and encourages faculty members and students together. Students are also being guided and accompanied for participation and contribution at various seminars / workshops, etc.

File Description	Document
Any additional information	[View Document](#)

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

For the overall development of the pupil, college do provide and facilitate necessary provisions for extra curricular activities in addition to the curricular and cocurricular activities. College has a permanent Physical-Cultural Instructor who is actively involved in motivating both staff and students to take part in various sports activities. Every year Medical check up being conducted. In addition to regular sports activities including Annual Sports events in the college, college conducts / hosts various sports events which has reflected in the form of highest possible Blues among students. College has produced various sports laurels. College has Sports Committee comprising of teaching and non-teaching staff and students representative, wherein PCI is the Convenor of the Committee. The Sports Committee conducts meeting twice in a year and also as and when necessitated meetings are being conducted which can help to take appropriate initiations and decisions.

With regard to the extra curricular activities are concerned college has both indoor and outdoor sports events like; Carrom, Table Tennis, Chess, Volley ball, Kabbaddi, Track and field events, Cricket, Football.

College also fixed 16-station multi-gym. Wherein students and staff are encouraged to practice. Necessary coaching being provided.

To facilitate staff and students with regard to sports, college has various facilities like; Ground, Volleyball court, Long Jump pit, High jump poles, Short put – men and women, Discus throw – Men & women, Javeline Men & women. College has provided a separate sports room, First Aid Kit also being facilitated. College has facilitated necessary sports equipments, nutritious food are provided for the sports practitioners. Students are encouraged to participate and compete at various sports events held at Zonal, Inter-Zonal and University level, etc. Students are provided entry fee and TA/DA to participate competition as various sports events. Further, Yoga classes and Karate coaching being conducted in the college regularly.

College has commendable record in getting champions in cultural activities. College has Arts Circle Committee which is entrusted with encouraging students to participate in cultural events. Students are given flatform to take active part in cultural activities which help for extracting the hidden talents of students. Various extra curricular activities for cultural events in the college are ; singing, dancing, rangoli, painting, poster making, clay modeling, mehendi, nail art, hair style, flower knitting, tradition fest for two days, etc. College do conduct various competition on cultural activities. College always encourage students to participate in various competitions like; Youth Fest, Local Cultural Events. Necessary facilities and provisions being made for students who take part in various competitions. College

do provide entry fees, TA/DA and coaching, fancy dress, musical instruments, etc., during practice prior to the various cultural events.

File Description	Document
Any additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 90.91

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 10

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 16.67

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
1.45	1.70	1.12	1.93	2.08

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The Library is one of the main pillars of every educational institutions. The library is a repository of knowledge under the same roof. The services of the library has been expanding and upgrading based on the students' strength and technological upgradation. College has a permanent Librarian. Library Committee is being formed and functioning effectively. The committee works in coordination with IQAC. College library is providing varied, authoritative and up-to-date resources which support its mission and fulfill the needs of its users. College has taken up the necessary steps to upgrade the library facilities as per the guidelines issued by the competent authorities. The college library is playing key role in supporting the academic activities of the institution by planning, maintaining and promoting library and information services both quantitatively and qualitatively. The college library is offering wide range of services from reference to electronic information services.

Due to the computer technological advancement, college has procured and installed a library software i.e; e-Lib. This e-lib library software management includes ; Acquisition, accessing and circulation of books and non-book materials. Software also helps in tracking of the budget i.e., Planning and Monitoring, Tracking of books, Tracking of the library utilization status for each member. E-lib software helps in getting various summary reports, that helps in providing a bird's view of the library. With the help of this software, library has established OPAC system which help staff and students to search books, etc., very easily.

e-Lib is a multi user software, multi lingua and Graphical User Interface based library Management software which not only helps to manage the library effectively but also reduces the cost overheads that occur in a library. This software is developed by consulting expert librarians of various universities, colleges and research centres to incorporates the various methodologies. With the help of this software, books are classified using DCC or CC system. Accession register is the heart of the library. Its entry generated Accession Register Report, Catalogue card, book tag, book card and barcode labels, various summary reports, unique title reports, etc., can be generated. Software also helps in tracking various non-book items like;CD/DVD Audio / Video, project reports, maps, etc.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Our college librarian is very much committed towards his responsibilities. Learnming resources are regularly enhanced to facilitate both teaching and students community. College has provided OPAC systems. College also procured academic Journals including regional, national and international repute. E-learning resources are made available in the library for staff and students. A separate computers alongwith earphone is facilitated to Students to get knowledge through e-learning resources. Some of the e-learning resources are ; Communication Skills, Accountancy, Personality Development, Success story, etc.

Som eof the rare books available in the library are ;

(1) Rev.Ferdinand Kittel Kannada - Kannada - English Dictionary 1894 - 01 volume - A german missionary

(2) Bombay Presidential Gazzeteer 1883 - 02 volumes (more than 10 copies)

4.2.3 Does the institution have the following:

    1. e-journals
    2. e-ShodhSindhu
    3. Shodhganga Membership
    4. e-books
    5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.59

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.21	0.59	0.85	0.74	0.55

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Details of remote access to e-resources of the library	[View Document](#)

4.2.6 Percentage per day usage of library by teachers and students

Response: 46.32

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 132

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Teachers are getting updated in teaching-learning processes. In addition to the conventional mode of teaching, technological aids being used for effective flow of teaching. As and when required, college do provide computer skills training for both teaching and non-teaching staff. Our affiliating university has introduced compulsory paper on Computer Applications right from 2nd semester to 6th semester back in 2001. Our's is the first university in an entire State of Karnatak a to introduce this subject for commerce students. University also regularly revised and updated curriculum on Computer Applications. In view of this, commerce students are comfortably getting into job market with computer skills.

College has augmented necessary computers with higher configurations and latest softwares. For the smooth functioning of the computers, upgradation, maintenance are taken care by the college regularly. College has mounted LCD alongwith computer facilities in the class rooms and also mounted Smartboard. To get access with the internet connectivity smoothly, college has provided Wi-fi system so that staff and students can access internet easily. LAN is available in computer laboratory, office, etc. Necessary budgetary allocations being made for augmenting, upgradation and maintainance of computers in the campus. A separate internet centre is establish as Information Resource Centre, wherein students can utilize internet for getting academic related resources.

4.3.2 Student - Computer ratio

Response: 4.49

File Description	Document
Student - Computer ratio	<u>View Document</u>

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	<u>View Document</u>

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<u>View Document</u>

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 27.79

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
3.22	2.07	2.5	2.29	3.86

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

To augment the infrastructural facilities in the campus, college has formulated a committees like; Governing Body (comprising of Management representative), IQAC, Purchase, Finance, Building, Library, Students Welfare, Sports, NSS and NCC Advisory, for the overall maintenance of building, equipments, etc., Our esteemed management has provided financial liberty to the Principal for sanction of day to day activities of the college. With regard to the financial implications and obligations, decisions are taken purely through the governing body, which gives the consent based on the priority. Management provide financial support for augmenting the infrastructural facilities, The financial resources are utilized properly based on the budgetary allocation every year and the same is been utilized and audited by the competent Chartered Accountant. For the optimum utility of the infrastructural facilities, building is given for conducting coaching classes, competitive examinations, IGNOU study centre, etc.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 31.16

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
84	92	79	23	140

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 6.83

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	15	14	25	26

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	[View Document](#)
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

    1. **For competitive examinations**
    2. **Career counselling**
    3. **Soft skill development**
    4. **Remedial coaching**
    5. **Language lab**
    6. **Bridge courses**
    7. **Yoga and meditation**
    8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 37.64

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
115	160	95	60	60

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 9.58

5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
25	25	25	25	25

File Description	Document
Details of the students benifitted by VET	
Any additional information	

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	
Details of student grievances including sexual harassment and ragging cases	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 32.91

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
12	32	22	30	39

File Description	Document
Details of student placement during the last five years	[View Document]

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 52.63

5.2.2.1 Number of outgoing students progressing to higher education

Response: 40

File Description	Document
Upload supporting data for student/alumni	[View Document]
Details of student progression to higher education	[View Document]

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 14.58

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	1	3	1	2

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
15	14	15	11	12

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 12

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	4	1	5	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

College General Secretary and class representative are made by way of voting system. In practice, most of the institution follows in selection of student representation by way of their excellency and performances at various capacities.

Student representatives in various committees and cells are selected through the democratical process of election .

Further, students' talents and skills are identified and involved them in various committees and cells so that, student at large can get utmost scope.   In this view, student representative are actively involved in the following various committees viz;

(1) IQAC (2) Arts Circle (3) NSS (4) NCC (5) Gymkhana (6) Heritage Club (7) English Club   (8) Red

Ribbon Club (9) Library (10) Discipline

File Description	Document
Any additional information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 6.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	10	7	7	5

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The institution has an Alumni association. The alumnus of the college give their valuable inputs regarding academic and infrastructure development.   Members of Alumni meet twice a year. Members of the alumni strengthening the past students of the college making them enrolled in the association so as to remain gratitude for the institution which has shaped their career. Feedbacks of the alumni are considered for implementation and development of the institution. Alumni of the college are always cooperative and trying their best to strengthen institution by way of their guidance, special lectures, financial contributions, etc. The outgoing highest scorer in B.A. and B.Com. are honoured by the Alumni Association by way of providing cash prizes and felicitation. One of the members of the Association actively involved in providing Karate coaching and Yoga training for the students community. Some of the major contribution of the association are ;

(1) Purchased and installed Purified drinking water facility   - 02 units

(2) Honour highest scorer with cash prize

(3) Maintenance of Garden

(4) Financial support for electrical bell.

(5) Financial support for repairing desks.

(6) Financial support for needy and poor students

File Description	Document
Any additional information	[View Document]()

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Any additional information	[View Document]()
Alumni association audited statements	[View Document]()

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 10

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	2

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File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document
Any additional information	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The governance of the institution functions reflects the vision and mission.

Vision :

To provide excellent education for empowering students for employment and shaping them as better human beings.

Mission :

To equip with skill and knowledge for making them productive, creative and integrated personalities.

Goals :

- To impart training skills and information to students for equipping them for jobs and different professions.
- To encourage students to express their hidden talents, guide and give them better exposure.
- To sensitize students about values and ideas of meaningful life and the national and global responsibilities.

Mission statement defines the distinctive characteristics of the institutions aimed at serving the society, student-learners, preservation of culture and heritage of the nation:

Learner-centric approach: Systematic academic planning, use of the modern teaching-learning aids and ample ICT resources to effectively deliver the curriculum Remedial classes for slow learner & increments classes for advanced learners.

Infrastructure: The good instruction with modern teaching aids and provides conducive atmosphere for learning.

Our esteemed management, Principal and members of the faculty work in coherence with one another for designing and appropriate application of the quality, policy and plans.

Role of the Management :

With 32 years of rich experience, management established UG programme in this part of rural place.

It always facilitates the development of good infrastructure in the form of matching grants.

It encourages the achievers in academics and sports by honouring the student every year during Annual gathering.

Principal is act as liaison officer between management and staff.

The principal constitutes various committees and guide them for effective implementation of curricular, co-curricular and extracurricular activities.

The constitution of the various committees govern the overall management of the admission, academic coordination, conduction of examinations, promotion of research and extension activities, development of infrastructure facilities and conducive atmosphere on the campus.

Ensures that all provisions of university byelaws, the statutes and the regulations are observed

Perspective Plans

Perspective Plans Implemented from 2012 to 2017
* To establish well equipped and upgraded computer laboratory.
* Implementation of Office Automation for office workers.
* Recruitment of qualified teachers.
* To organize Seminars / workshops, etc.
* Establishment of Coaching Centre for competitive examinations.
* Special Training on MS-Excel for teaching staff.
* Enhancement of teaching aids i.e., Smartboard, etc.
* Establishment of Language Lab.
* Completion and Extension of Women's Hostel.
* Automation of Library.

Perspective Plan for 2017 to 2022
* To conduct International level seminar / workshops.
* Introduction of Certificate courses o Career oriented Programme.
* To conduct zonal and inter zonal level sports events.
* To conduct TQM and HRD programmes.
* To strengthen Alumni Association.
* To construct a separate room for indoor games.
* To invite MNCs, financial institutions, etc., to conduct on campus interview .
* To increase student strengths.
* To establish a separate website for library and strengthening networking with neighbouring library through
* To renovation of classrooms.

6.1.2 The institution practices decentralization and participative management

Response:

The college authority is delegated, specific tasks are assigned who are involved in the overall activities of the college. For the overall development of the institution, opinions, suggestions of every faculty, support

staff, stakeholders are considered and acted accordingly. There is adequate decentralization of governance and free and fair participating management, in our institution.

Faculty members views are given due weightage while designing and updating curricula and internal evaluation mechanism within the broad frame work of affiliating University's mandates.

Principal acting as a facilitator and a provider, along with his several decades of teaching experience and reservoir of knowledge of the field of education.

Faculty members have practical autonomy in managing the affairs of their respective academic activities under the broad supervision and oversight of the head of the institution.

The members of office staff have their due say in the administrative matters. Their views and suggestions are taken into consideration while executing the administrative processes like establishment, students freeships and scholarships, staff placements, promotions and annual increments, UGC grants and meetings of committees and bodies.

The decentralization of governance is achieved by the college through the following measures –

- Delegation of authority to faculty members with respect to the functioning of their respective departments. Work load distribution, internal assessment, preparation of timetable of theory and practical sessions of the concerned departments are left to the discretion of the concerned departmental heads.

- Various committees and associations have financial freedom within the budget allocations decided at the beginning of the academic year in consultation with HoDs, chairperson of committees, office superintendent, librarian and the physical director.

- Committees like; IQAC, Finance, Building, Sports, Library, Career Guidance, Student Welfare, NSS & NCC Advisory, UGC grant, Research committee, Anti ragging cell, Examination, Time-table, Grievance Redressal Cell, Prevention of Sexual Harrassment, Discipline committee, etc., have represented from teaching and administrative constituents of the college.

Decisions are taken by these committees on the concerned issues unanimously with the consent of each member of the committee.

- Deputation of teachers for participation in workshops, seminars and conferences, student participation in youth festivals, student activities, sports, athletics, etc., are decided in consultation with the members of the faculty.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Perspective Plans

Perspective Plans Implemented from 2012 to 2017	
- To establish well equipped and upgraded computer laboratory. - Implementation of Office Automation for office workers. - Recruitment of qualified teachers. - To organize Seminars / workshops, etc. - Establishment of Coaching Centre for competitive examinations. - Special Training on MS-Excel for teaching staff. - Enhancement of teaching aids i.e., Smartboard, etc. - Establishment of Language Lab. - Completion and Extension of Women's Hostel. - Automation of Library.	
Perspective Plan for 2017 to 2022	
- To conduct International level seminar / workshops. - Introduction of Certificate courses o Career oriented Programme. - To conduct zonal and inter zonal level sports events. - To conduct TQM and HRD programmes. - To strengthen Alumni Association. - To construct a separate room for indoor games. - To invite MNCs, financial institutions, etc., to conduct on campus interview . - To increase student strengths. - To establish a separate website for library and strengthening networking with neighbouring library through - To renovation of classrooms.	

File Description	Document
Any additional information	[View Document](#)
Strategic Plan and deployment documents on the website	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The institution prepares the plan for deployment and achievement of academic goals based on the interactions with the teachers, students and administrators. The governing body prepares the plan for quality enhancement and expansion of infrastructural facilities for the same. The college constitutes committees for general and academic development. Faculty members, non teaching staff and students' participation involve them in decision making processes. Principal ensures effective internal coordination among various departments and committees. the chairman and members of the governing body and IQAC

and academic audit committee function as monitoring mechanism for ensuring quality and efficient administration.

Management is very much cooperative and helpful to the employees which promoted belongingness of the system. Most of the permanent teaching staff are promoted as Associate Professor.

File Description	Document
Any additional information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

    1.**Planning and Development**
    2.**Administration**
    3.**Finance and Accounts**
    4.**Student Admission and Support**
    5.**Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

For the smooth and effective functioning of the overall activities of curricular, cocurricular and extra-curricular activities of the college, every year, Principal in coordination with IQAC and senior staff entrust the responsibility to different staff members as Convenor / coordinator. Student representative is also included in some of the committees / cells. Following are the various committees / Cells actively involved their activities.

Following are the various committees / cells functioning in the college ;

1. IQAC	2. Finance Committee
3. Building Committee	4. UGC Grant Committee
5. Research Committee	6. Library Committee
7. Career Guidance and Placement Cell	8. Students Welfare Cell
9. NSS	10. NCC
11. Discipline Committee	12. Examination Committee
13. Time Table Committee	14. Sports Committee
15. Arts Circle	16. Grievance Redressal Cell
17. Anti-Ragging Cell	18. English Club
19. Heritage Club	20. dmission Committee

File Description	Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

6.3.1: The institution has effective welfare measures for teaching and non-teaching staff

The head of the institution is acting as a link between staff and Management. Our esteemed management always cooperative and concerned towards the overall betterment of the employees. Provided conducive atmosphere and necessary infrastructural facilities. Necessary resolution is made to facilitate incremental benefits of the employees without making any delay. Some of the welfare measure for teaching and non-teaching are highlighted as below;

Various Welfare Scheme	Beneficiaries	
1.Group Insurance	For both teaching and non-teaching.	
2.Loan Facility – (Short & Long term)	Most of the staff members (including teaching and availed this provision.	
3.Placement Benefit	09 faculty members are promoted as Associated Profe	
4.Medical facility (MoU with local hospital)	Regular medical check up for staff.	
5.Adhoc arrangement of staff during medical leave.	Prof. Sridhar Naik – Dept. of Kannada	
6.OOD facility for surveys, field work, research activities, etc.	Benefited for faculty members.	
7.Financial Support for participation and publication of Seminar / Workshops, etc.	Teaching staff have been benefitted.	
8.Financial support for non-teaching staff to upgrade skills on ICT, administrative training etc,.	All non-teaching staff.	
9.Recreation Activities	For both teaching and non-teaching.	
10.Employee Grievance Redressal.	Redressed for some non-teaching staff.	
11.Felicitation of employee's children's achievement.	Implemented accordingly.	
12.Provision of loan facilities for professional course especially for menial staff.	Mr.Sadanand Naik – Peon who daughter studying in F	
13.Vehicle facility	Available.	
14. Guidance for Income Tax Filing	Benefitted for staff	

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 41.82

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	5	4	4	3

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	2

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 21.82

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	3	3	3

File Description	Document
Details of teachers attending professional development programs during the last five years	[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The performance appraisal is a continuous process for identifying, evaluating and developing the work performance of teaching and non-teaching staff, so that the goals and objectives of the institution are effectively achieved, while at the same time benefiting staff members in terms of recognition of performance, professional development and career guidance. Self-appraisal is an evaluation of one's own teaching performance. It involves a reflection on one's work, outcome and development needs. This method can encourage input from teachers in the appraisal process to share the responsibility of self-improvement and personal growth. This can provide appraisers with supplementary information.

Institution is trying its best possible capacities to fulfill the students needs which help in curricular, cocurricular and extra-curricular activities. College has made student centric by facilitating and providing necessary atmosphere. Staff of the college both teaching and non teaching staff are committed to their responsibilities. Principal collects feedback about the teachers from students every time at the end of each semester. Subject-wise feedback is collected and prepared consolidated report after making necessary analysis. Similarly, performance of the teaching and non-teaching staff are evaluated through the process of appraisal as per the format provided by the Department of Collegiate Education, Govt.of Karnataka Necessary evaluation is made based on the parameters. The feedback thus collected are communicated to the Management. Deficiencies in appraisal are communicated to concerned staff. Serious findings are informed to the concerned staff, sufficient time is given for improvement. The process of evaluation has helped both teaching and non-teaching for having duty bound and responsible. Appraisal copy is enclosed herewith.

File Description	Document
Any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The financial sources are generated through collection of fees, financial funding from UGC, Gram Panchayat and Alumni. College utilize the fund as per the specifications and guidelines laid down by funding agencies from time to time. College has qualified staff to maintain books of accounts. The auditing procedure is followed for fees collected, UGC funding and other resources. Internal audit is carried out by the college regularly. External audit is carried out by the qualified and competent Charted

Accountant. During the post accreditation stage, our college audit is upto date. There is no any observation in the audit reports. Similarly, institution received grants from funding agencies, the audit report and utilization certificate issued by the Chartered Accountant are submitted to the concerned agencies. Similarly, external audit is also done by Accounts Officer, Joint Director, Collegiate Education, Govt.of Karnataka as per the provision of State Government Rules.

The necessary copy of audit report is enclosed herewith for kind information.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 8.2

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
4	1	1.20	1	1

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

College is making its sincere effort to get the provisions made by the funding agencies like; UGC, etc. College received financial resources under XII plan period from UGC, generated funding from Zilla Panchayat and students fees.   Fund is also generated through Alumni Association, staff of the college, philanthropist, Zilla Panchayat, etc., who have given financial support directly to the party based on the lowest quotations.   The funds earmarked for the purpose are utilized completely and properly. College has Finance Committee. Committee comprising of Management Representative, Office Superintendent, Senior Commerce faculty in addition to Principal.   This committee specifically monitor utilization of funds received from funding agencies, students fees, etc. Financial position of the institution regularly updated to the management so as to provide matching fund as and when required.   For example, management has provided matching fund for construction of women's hostel.

Financial requirements from various college committees are approved and sanctioned by the consent of the finance committee based financial position.   Coordinators and Convenors of various committees / cells are directed to prepare plans well in time.

UGC Grant committee looks after effective planning to obtain grants and utilization of the allocated funds under various schemes.

The composition of the Building committee comprised of PWD Engineer, CDC Director from University, Qualified Artchitecture under the chairmanship of Principal. The committee entrusted to implement the exhaustive utilisation of the sanctioned grants from funding agencies.

The regular financial audits along with utilization certificates are sent to the competent authorities. .

Research Committee guided faculty members to carry out sanctioned Minor and Major Research Projects funded by UGC. Accordingly committee also monitors to get the progress report who involved in these research activities and asked them to submit the same to the UGC time to time. Also, fund utilisation of Minor and Major research are duly audited by the competent chartered accountant and submitted them to UGC.

Financial resources received during post accreditation period:

Financial Resources	Amount (in lakhs)	Purpose	Remarks
UGC – XII Plan period	27.56	Development grant	Utilized.
Zilla Panchayat	5.0	Level of play ground	Utilized
Philanthroper	1.0	Construction of Campus gate	-do-
Staff members	2.2	Construction of campus compound wall.	-do-
Alumni Association	0.5	Maintenance of garden	-do-

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The composition of the IQAC is as per the guidelines. Keeping conscious, consistent effort of the IQAC reflected in the overall development of the institution. IQAC conducts meeting twice in a semester. The IQAC helping in internalization of quality culture and institutionalization of best practices.

Strategies IQAC adopted a mechanisms and procedures for -

- Ensuring time-framed activities, efficient and progressive performance of academic, administrative and financial tasks;
- Working in coordination with various committees like; Research, Library, Career Guidance and Placement Cell, Women Welfare, etc.;
- Documentation of every activities of the college ;
- Enabling advanced method of teaching and learning;
- Ensuring the adequacy, maintenance and proper allocation of support structure and services;

- Mobilizing financial resources from different funding agencies.

Activities of the IQAC;

1. Formation of various committees at the beginning of the academic period.
2. Enhancement of learning resources.
3. Analysis report based on the feedback collected from students, stakeholders, alumni, parents, etc.
4. Proper documentation of each and every activities of the college.
5. Conducts various seminars / workshops, etc.
6. Suggestions for augmentation of necessary infrastructural facilities.
7. Facilitating institutional information on its website.
8. Updating information about quality measurements.
9. Invites entrepreneurs, academicians, professionals, bureaucrats for special lectures.
10. Training sessions for teaching and non-teaching staff.

Impact of IQAC :

1. Attendance through Biometrics
2. Partial implementation of MIS in administration.
3. Conducive atmosphere.
4. Active participation of students in cocurricular and extra curricular activities
5. Well maintained infrastructure.
6. ICT facilities for administrative staff and wi-fi facilities in the campus.
7. Competent teacher
8. Sufficient learning resources.
9. Installation of Smart boards and LCD projects
10. Qualified Physical Education Director and Gym coach
11. Completion of Women hostel
12. Automation of Library

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The overall activities of the college are duly monitored by the IQAC.

For the entry level students, IQAC conducts induction programme which will enable the institution to

identify the overall abilities of the students. This has helped the institution to conduct bridge course for non-commerce students, facilitate spoken English programme, etc.

Feedback received from different stakeholders are analysed. The observations of the feedbacks became greater pathway to cater the stakeholders to possible extent. The performance of the students are measured through internal examination, sem end examinations, active participation of cocurricular and extra-curricular activities, etc,. This process has helped to identify advanced learners and slow learners. This procedure enabled the institution to conduct of remedial classes and facilitate necessary provisions for advanced learners by facilitating sufficient learning resources, guiding them for participation and publication of articles at various seminars / conferences, etc,.

1. The outcome of the institution are analyised regularly and updated information to the Management, stakeholders, parents, etc
2. Students actively interested in exra curricular activities, necessary coaching and guidance are provided.
3. Students are encouraged to participate in cocurricular and extra curricular activities. Financial provision is made for participation of various competitions.
4. To get good result, computer practical sessions are conducted for B.A.-IV semester wherein a compulsory paper i.e., computer applications has only theoretical classes.
5. Encouraged faculty members to adopt advanced teaching-learning process.
6. Extension of Library Hours during examination time.
7. Facilitating sufficient learning resources.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document]
IQAC link	[View Document]

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**

2.Academic Administrative Audit (AAA) and initiation of follow up action

3.Participation in NIRF

4.ISO Certification

5.NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

The overall activities during the post accreditation of the institution are highlighted herebelow.

Year	Activities
2012-13	(1) Implementation of office automation
	(2) Upgradation of Library automation.
2013-14	(1) Coaching / Training for FDA/SDA Examination.
	(2) Coaching for KPSC and other competitive examinations.
	(3) Volleyball coaching by expert
2014-15	(1) Special programme on "Scope for Higher Education"
	(2) Free eye check up and Blood Group Test Camp.
	(3) Coaching classes for competitive examinations.
2015-16	(1) Coaching classes for FDA/SDA and other

	competitive examinations.
	(2) Student personality building programme
	(3) Workshop on "Goal setting and career planing"
2016-17	(1) Workshop on "Computerized Accounting" for arts students.
	(2) Establishment of English Language Laboratory
	(3) Orientation on preparation for Accreditation process.
	(4) A programme on Capital Market Awareness
	(5) Workshop on "Defense against Rape and Eve Teasing.
	(6) Computer Literacy Programme under NDLM.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 14

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	2	4	2

File Description	Document
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

    1.Institution shows gender sensitivity in providing facilities such as:
        1.Safety and Security
        2.Counselling
        3.Common Room

Response:

Gender equality entails the concept of every human beings is free to develop their personal abilities and make choices without the limitations set by stereotypes, rigid gender roles and prejudices. Gender equality which reflects on different behaviour, aspirations and needs of women and men are considered, valued and favoured equally. This may include equal treatment or treatment that is different but which is considered equivalent in terms of rights, benefits, obligations and opportunities. To enlighten the gender sensitivity among students, institution regularly conducts various activities and also provide necessary facilities.

(a) Security and Safety : Provided conducive atmosphere to the students at large. As far as security is concerned in addition to the protection of infrastructure, safety of the students are also taken care very specifically. Due to which, college campus has installed with surveillance cameras. Further, One of the alumnus of the college regularly conducts Karate coaching for both boys and girls. This has helped students for self defense. During NSS special camp held at adopted village, in addition to NSS officer, a separate lady staff have been deputed on a rotation basis to stay with lady NSS volunteers.

(b) Counselling : College has Women Welfare Committee, a lady faculty who is taken care of this committee, invites doctors, medical officers, medical counselors, legal experts, Police Personnel, NSS

Nodal Officer, etc., to deliver gender sensitivity issues. Lady students are informed about the Women Welfare Committee. As and when lady students are facing any problems, they are informed to contact directly a lady faculty who has entrusted to take care of Women Welfare. One-to-one counseling is dealt. Confidentiality is strictly maintained.

(c) Common Room : College has provided a separate ladies room with attached washroom is been provided.

(d) Further, college has a separate women's hostel with all basic facilities.

7.1.3 Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 26.95

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 180

7.1.3.2 Total annual power requirement (in KWH)

Response: 668

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 40.91

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 1800

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 4400

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Campus is completely prohibited the usage of Plastic. Students are highly motivated and informed about the cause of usage of Plastic items. The institution makes efforts to produce minimal waste. It further encourages reducing the use of plastic waste is segregated as the biodegradable and non-biodegradable. The dust bins are used to collect solid waste. The college has an agreement with the Gram Panchayat to collect solid waste from the campus. The e-waste occurred from the computer lab is disposed in proper manner. We donate old computers to the local high schools and sister institutions. Useful spare parts are retained and put to use later. Older version of computers are being utilized for Practical learning.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The campus is located in coastal belt, wherein receive good amount of rainfall. To avoid wastage of rain water, proper channelization like; small pits is made to pass rainwater to recharge underground water table, channelized towards bore well and open well to raise the ground water level. Further, NSS volunteers enlighten neighbouring villages about the prominance of conservation of rain water. In view of this, our NSS volunteers made small pits so as to pass the rain water through proper pathway.

7.1.7 Green Practices
- **Students, staff using**
- a) **Bicycles**
- b) **Public Transport**
- c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

A separate parking wing is established in the campus. Many students of the college use bicycle. Students are encouraged to use bicycle rather than bikes. College Physical & Cultural Instructure entrusted to observe students bringing vehicle into the campus should hold necessary driving license. Staff and students are informed to get Carbon emission test from competent agencies. Regular maintenance of diesel generator is made to minimise carbon emission.

The institution has garden making the campus lush green and eco-friendly. They enhanced the aesthetic appearance of the campus. Necessary maintenance is being made to maintain garden and establish green

ambience. Every year, plantation being conducted.

Once in a week our NCC and NSS wingw are actively participate in the clearning of college campus. The college has initiated efforts to keep the premises clean by placing dust bins at appropriate location and maintain a litter free campus. Usage of Polythene and plastic bags are discouraged greatly.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.77

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.09	0.09	0.08	0.07	0.06

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

    1. Physical facilities
    2. Provision for lift
    3. Ramp / Rails
    4. Braille Software/facilities
    5. Rest Rooms
    6. Scribes for examination
    7. Special skill development for differently abled students
    8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 26

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	5	7	4	5

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 5

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description	Document
Details of initiatives taken to engage with local community during the last five years	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 10

File Description	Document
List of activities conducted for promotion of universal values	**View Document**

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

College conducts Dr. Ambedkar Jayanti, Gandhi Jayanti, Vivekanand Jayanti, myrtyres day, etc,. During Gandhi Jayanti "Shramadhana" is conducted through which various activities like; cleaning slum areas, college campus, etc,. Seminars are conducted to throw the ideologies of Mahatma Gandhiji. Elocution competitions being conducted. During Vivekanand Jayanti - week long ("Yuva Saptha") programmes being organized - through this activities like; Elocution , Drawing , Singing , Essay competitions etc., are conducted. Further special lectures are also being conducted to inspire and motivate students about emiment personalities of the country.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

College has committees like; Finance, Building, UGC, etc. UGC committee looks after effective planning to obtain grants and utilization of the allocated funds under various schemes. Institution plans for implementing the funded schemes/projects. The regular financial audits along with utilization certificates are sent for appraisal to the concerned authorities. This mechanism is also followed in MRP's. The internal and statutory audits are regularly carried by the concerned agencies . The external audit is carried out by Accounts General of Government of Karnataka. The external audit is up to date. There were no significant objections raised by the auditor.

With the help of IQAC various committees function as per the calendar of events for the particular academic year. Decentralization of responsibilities entrusted to various committees. Necessary financial support is provided by the college as per the plans.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

College has identified very many best practices which are actively in practice. Some of them are highlighted here below;

1. *"Multi skill development with stress on communication skills"*
2. "Learn while Earn" scheme is strengthened; students are encouraged to work in free time and during vacation.
3. Free Admission to socially and economically deprived students.
4. Mentor System
5. Visit to Banks, financial institutions, historical places, etc. .
6. Grievance Redressal Cell
7. Karate coaching for students
8. Yoga training
9. Book bank facility
10. Solar system at hostel
11. Read a book, write a paragraph, get a pen – "the more you read the best you write"
12. MIS – communicating through face book and whatsup.

TWO BEST PRACTICES (enclosed separately as per NAAC format)

(1) Read a book, write a paragraph, get a pen - "the more you read the best you write"

(2) Yoga Training and Karate Coaching

File Description	Document
Any additional information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

To uplift the rural villagers and their children who have been rehabilitated by the major projects like; Sea Birds, Konkan Railway, Kaiga – Nuclear Power, Kali River, etc, our great leader who have come from grass root level and elevated to the level of cabinet minister, Govt.of Karnataka, committed to serve the society with greater vision to bring deprived of surrounding villages of right bank of Kali river to bring them to main stream of education, established a society entitled, "Bapuji Grameena Vikas Samiti" – which clearly indicate the empowerment of villagers. Based on this, college has a specific Vision –

To *provide excellent education for empowering students for employment and shaping them as better human beings.*

In addition to the two specific programmes i.e., Arts and Commerce, based on the job market trend,

college has introduced a unique certificate courses. They are ;

1.*Tailoring and Embroidery*
2.*Fundamentals of Computers for BA students*
3.*Creative Writing in Kannada*
4.*Tourist Guide and Local Hospitality*

File Description	Document
Any additional information	[View Document](#)

5. CONCLUSION

Additional Information :

Our esteemed management is very much committed to quality measurement. Strictly adhered time to time the guidelines of the affiliating university and collegiate education, Govt.of Karnataka. With the support of the accreditation process college has sustained in rendering services to the student community including downtrodden.

The college has fulfilled all the recommendations by the previous PTR. They are;

1. Introduced 06 different certificate courses i.e., (a) Creative Writing (b) Fundamentals of Computers (c) Tailoring and Embroidery (d) Computer Typewriting Skills (e) Spoken English (f) Computerized Accounting – Tally.
2. Facilitated scholarships through Prema Charitable Trust – an NGO. And Adoption for students.
3. Decentralization of Administration is made.
4. Established good rapo with stakeholders, Alumni and Gram Panchayat for necessary support.
5. Organized 06 State level Seminars / workshops.
6. Sufficient learning resources are augmented in the library.
7. More number research articles published at national and international journals.
8. Collaborative activities through neighbouring institutions and organizations.

Concluding Remarks :

To adhere to the new methodology adopted by the NAAC, faculty members have been deputed to orientation programmes to get sufficient knowledge about the new manual. Formation of the Criterion wise report collectively compiled and prepared by faculty members and also non-teaching staff. College has designed perspective plans for the next five years i.e., 2017 to 2022. They are;

(1) To conduct an international level seminar

(2) To establish Career Oriented Programmes

(3) To conduct TQM and HRD programmes

(4) To construct separate room for indoor games.

(5) To establish a separate website for library and strengthening networking with neighbouring library.