Bapuji Grameen Vikas Samiti's

ARTS AND COMMERCE COLLEGE

SADASHIVGAD, KARWAR, KARNATAKA - 581 352

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

FOR THE YEAR 2017-18

─ Submitted to ─

NAAC

NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year :

2017-18

I. Details of the Institution

1.1 Name of the Institution

Bapuji Grameen Vikas Samit's Arts and Commerce College .

1.2 Address Line 1

Sadashivgad

Address Line 2

Uttar Kannada District

City / Town

Karwar

State

Karnataka

Pin Code

581 352

Institution e-mail address

bgvsacc@gmail.com

Contact Nos.

08382-265813

Name of the Head of the Institution:

Dr. M. G. Golikatte

Tel. No. with STD Code

08382-265813

Mobile

9448391535

Name of the IQAC Co-ordinator :

Deepak Naik

Mobile :

9449254068

IQAC e-mail address:

iqac.bgvsacc@gmail.com

1.3 NAAC Track ID *(For ex. MHCOGN 18879)*

11593

1.4 NAAC Executive Committee No. & Date:
*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner-bottom
of your institution's Accreditation Certificate)*

EC/57/RAR/70 dated 30-11-2011

1.5 Website address:

www.bgvsacc.org

Web-link of the AQAR:

www.bgvsacc/iqac/aqar report

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	74.00	28-02-2005	2010
2	2nd Cycle	B	2.65	30-11-2011	Nov. 2015

1.7 Date of establishment of IQAC: DD/MM/YYYY | 28/02/2005 |

1.8 Details of the previous AQAR submitted to NAAC after the latest Assessment and accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011)*

   i.   AQAR _____2011-2012_____
   ii. AQAR _____2012-2013_____
   iii. AQAR _____2013-2014_____
   iv. AQAR _____2014-2015_____
   v.   AQAR_____2015-2016_____
   vi. AQAR _____2016-2017_____ .

1.9 Institutional Status

University   State ☐   Central ☐   Deemed ☐   Private ✓

Affiliated College   Yes ✓   No ☐

Constituent College   Yes ☐   No ☐

Autonomous college of UGC   Yes ☐   No ✓

Regulatory Agency approved Institution   Yes ✓   No ☐

Type of institution   Co-education ✓   Men ☐   Women ☐

              Urban ☐   Rural ✓   Tribal ☐

Financial Status   Grand-in-aid ✓   UGC 2(f) ✓   UGC 12B ✓

              Grand-in-aid + Self Financing ✓   Totally self-financing ☐

1.10 Type of Faculty/Programme

Arts [✓]   Science [ ]   Commerce [✓]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others (Specify) [   ]

1.11 Name of the Affiliating University (*for the Colleges*)

Karnataka University Dharwad

1.12 Special status conferred by Central/State Government – UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University [NIL]

University with Potential for Excellence [NIL]   UGC-CPE [NIL]

DST Star Scheme [NIL]   UGC-CE [NIL]

UGC-Special Assistance Programme [NIL]   DST-FIST [NIL]

UGC-Innovative PG programmes [NIL]   Any other (*Specify*) [NIL]

UGC-COP Programmes [NIL]

2. IQAC Composition and Activities

2.1 No. of Teachers	11
2.2 No. of Administrative / Technical staff	01
2.3 No. of Students	02
2.4 No. of Management representatives	01
2.5 No. of Alumni	03
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/Industrialists	01
2.8 No. of other External Experts	01
2.9 Total no. of members	21
2.10 No. of IQAC meetings held	04

2.11 No. of meetings with various stakeholders: No | 04 | *Faculty* | 2

Non-Teaching Staff | 01 | *Students* | 01 | *Alumni* | 01 | *Others* | NIL

2.12 Has IQAC received any funding from UGC during the year? | No

If yes, mention the amount | --

2.13 Seminars and Conferences (only quality related)
    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No s. | 5 | *International* | -- | *National* | -- | *State* | 1 | *Institution Level* | 4

(ii) Themes :

- One-day workshop on, "Prevention of Women Harrassment "
- One-day programme on, "Importance of YOGA"
- One-day state level workshop on, "Kuempu - Odu"
- Two day Special programme on "Skill Development "
- Special lecture on, "Women Empowerment "

2.14 Significant Activities and contributions made by IQAC

- ✓ One week yoga programme by *SUDARSHANA KRIYA YOGA* faculties
- ✓ Ten days coaching class for the *COMPETITIVE EXAMINATION*
- ✓ Remedial classes for Slow / Fast learners
- ✓ Orientation programme on "Preparation and documentation for Accreditation"
- ✓ Recommended for Infrastructural development.
- ✓ Strengthened certificate courses
- ✓ Organized various seminars / workshops.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year*

	Plan of Action	**Achievements**
1.	Orientation Programme	The B.A / B.Com fresh students are benefitted.
2.	Career Drive for students	Coaching Classes for the competitive exams
3	Co-curricular Activities	Mehandi, Nail Art, Rangoli, Hair style, Flower knitting Competitions organized to expose hidden talents.
4.	Environmental awareness	Tree plantation programme – 'Vanamahotsava' Swachcha Bharat Abhiyan Drive
5.	Upgradation of computer laboratory	Implemented accordingly.
6.	Instituting scholarship for poor students.	Scholarship provision is being made available for needy and poor students.
7.	Enlightenment about Accreditation process.	Arranged one-day programme on "Preparation and documentation for the process of Accreditation status"
8.	Inviting stalwart / eminent personalities / academicians to deliver special lectures	• Career Prospects after graduation by Kiran Kumar, Dist. Employment Officer Karwar • Delivered special lecture on "Women Empowerment" by Miss, Kanchana Banavalikar, Women's College Karwar.
9.	Establishment of MoU with various institutions	Implemented.
10.	Self defense programme for lady students.	Coaching on Karate being conducted by the Alumnus of the college.
11.	Practical exposure for commerce students.	Students are taken to private banking sectors to gain the practical knowledge about the transactions of the banking system.
12.	Field visit to historical places and monument preservations.	Students are taken to historical places like; Hosali, etc.

2.15 Whether the AQAR was placed in statutory body   Yes [ ]   No [✓]

Management [ ]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented Porgrammes
PhD	--	--	---	--
PG	--	--	---	--
UG	**02**	--	--	--
PG Diploma	--	--	---	--
Advanced Diploma	--	--	---	--
Diploma	-	-	-	-
Certificate	04	--	---	--
Others	-	-	--	1
Interdisciplinary	--	--	---	--
Innovative	--	--	---	--
Total	**06**	**--**	**--**	**01**

1.2 (i) Flexibility of the Curriculum : CBCS/Core/*Elective option*/Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	--
Annual	--

1.3 Feedback from stakeholders* Alumni   Parents   Employers [ ]   Students
   (On all aspects)
      Mode of feedback :   Online [ ]   Manual   Co-operating Schools(for PEI) [ ]
   Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The syllabi is prepared and framed by the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> - No -

Criterion – II
2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	01	10	-	04

2.2 No. of permanent faculty with Ph.D. | 03 |

2.3 No. of Faculty Positions Recruited ® and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	1	--	--	--	--	0	01	-	01

2.4 No. of Guest and Visiting faculty and Temporary faculty | 04 | - | - |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	02	11
Presented papers	03	02	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning.

> More attention is given for slow learners and field work is undertaken for the students to explore knowledge.

2.7 Total No. of actual teaching days During this academic year | 200 days |

2.8 Examination / Evaluation Reforms initiated by The Institution (for example: Open Book Examination, Bar coding. Double Valuation, Photocopy, Online Multiple Choice Questions)

> Examination / evaluation reforms are initiated by the Karnatak University Dharwad

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of study/faculty/curriculum development workshop. | 04 | -- | --- |

2.10 Average percentage of attendance of students | 75% |

2.11 Course / Programme wise
distribution of pass percentage:

Results of June 2017

Title of the Programme	Total no. of students appeared	Division	Division			
		Distinction %	I%	II%	III%	Pass%
BA	33	15 (46%)	09 (27%)	03 (9%)	--	27 (82%)
B.Com	43	03 (7%)	17 (40%)	03 (7%)	01 (2%)	24 (56%)

This reflects outgoing students only.

2.12 How does IQAC contribute/Monitor/Evaluate the Teaching & Learning processes:

At the end of academic year college takes feedback from the outgoing students and plans accordingly

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number* of faculty benefitted
Refresher courses	--
UGC-Faculty Improvement Programme	--
HRD Programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer/Winter Schools, Workshops, etc	--
Others	--

2.14 Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the year	Number of positions filled temporarily
Administrative Staff	10*	-	-	-
Technical Staff	-	-	-	-

* including menial staff

Criterion – III
3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

- Student's projects have been guided by some of the faculty members.
- Field works, surveys being conducted.
- Academic Journals made available at the Library.
- Faculty members are encouraged to participate, present and publish research articles at Seminars / Conferences held at various levels.

3.2 Details regarding major projects.

	Completed	Ongoing	Sanctioned	Submitted
Number	--	-	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	1,00,000	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range [ ]   Average [✓]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major Projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University / College	--	--	--	--
Students research projects *(other than compulsory by the University)*	04 projects	Funded by faculty members	--	--
Any other (Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No. [--] Chapters in Edited Books [--]

ii) Without ISBN No. [--]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST   [-]

DPE [-]   DBT Scheme / Funds   [-]

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.11 No. of conferences organized by the institution

Level	International	National	State	University	College
Sponsoring agencies	--	--	**01**	--	**04**

3.12 No. of faculty served as experts, chairpersons or resource persons   [0]

3.13 No. of collaboration   International [--]   National [---] Any other [0]

3.14 No. of linkages created during this year   [--]

3.15 Total budget for research for current year in lakhs:

From funding agency [--]   From Management of University/College [--]

Total [--]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	- NIL -
	Granted	- NIL -
International	Applied	- NIL -
	Granted	- NIL -
Commercialized	Applied	- NIL -
	Granted	- NIL -

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year.

Total	International	National	State	University	Dist.	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph.D. Guides and
and students registered under them?

02

3.19 No. of Ph.D awarded by faculty from the Institution | -- |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | - | SRF | - | Project Fellows | -- | Any other | -- |

3.21 No. of students Participated in NSS events:

University level | -- | State level | - |

National level | - | International level | - |

3.22 No. of students participated in NCC events:

University level | -- | State level | - |

National level | - | International level | - |

3.23 No. of Awards won in NSS:

University level | - | State level | - |

National level | - | International level | - |

3.24 No. of Awards won in NCC:

University level | - | State level | - |

National level | - | International level | - |

3.25 No. of Extension activities organized

University forum | -- | College forum | -- |

NCC | 2 | NSS | 1 | Any other | -- |

3.26 Major Activities during the year in the sphere of extension activities and institutional social responsibility.

> ✓ Environmental awareness programme
> ✓ Heritage awareness programme
> ✓ Yoga Training Programme
> ✓ Swachcha Bharat Abhiyan

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1 Acre 21 gunta	--	Management	1 Acre 21gunta
Class rooms	10	--	--	10
Laboratories	01	--	--	01
Seminar Halls	01	--	-	01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	49 Desktop 03 Laptop 2 Printers 4 A C 1 Water Cooler	--	--	51 Desktop 04 Laptop 01 Smart Board 03 Printer 04 A C 1 Water Cooler
Value of the equipment purchased during the year (Rs. In Lakhs)	-	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

Library is automatized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13,768	10,26,752	53	4580	13,821	10,31,332
Reference Books						
e-Book	-	-	-	-	-	-
Journals	26	9,250	26	36,668	26	36,668
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Lab	Internet	Browsing Centers	Computer Centers	Office	Staff Room	Others
Existing	**61**	**30**	**04**	**01**	**-**	**09**	**08**	**09**
Added	--	--	--	--	--	--	--	--
Total	**61**	**30**	**04**	**01**	**-**	**09**	**08**	**09**

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Government etc.)

(1) Training programme on usage of Language software

4.6 Amount spent on maintenance in lakhs:
   i)   ICT   0.08

   ii) Campus Infrastructure and facilities   0.36

   iii) Equipments   0.13

   iv) Others   0.31

                              Total: 0.88

Criterion – V
5. Students Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> ✓ Sponsored prizes: Provisions are made to get Financial Support through NGO'S.
> ✓ Special attention towards Slow/ Fast learners
> ✓ students are motivated to cultivate Leadership qualities.
> ✓ Awareness has been created among the students about the Anti- ragging and Women Sexual harassment.

5.2 Efforts made by the institution for tracking the progression

> Results, evaluation, placements and projects by students.

5.3 (a) Total Number of students

UG	PG	Ph.D	Others
222	-	-	-

(b) No. of Students outside the state

| 01 |

(c) No. of international students

| NIL |

Men

No	%
102	45.94

Women

No	%
120	54.06

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
04	03	01	256	--	274	02	11	02	207	--	222

Demand : 1 : 1   Dropout % : 2.36

5.4 Details of student support mechanism for coaching for competitive examinations (if any)

> The students are trained for Jailor and Warder and other competitive examinations

No. of students beneficiaries | 80 |

5.5 No. of students qualified in these examinations.

NET | -- | SET/SLET | -- | GATE | -- | CAT | -- |

IAS/IPS etc | -- | State PSC | -- | UPSC | -- | Others | 16 |

5.6 Details of student counseling and career guidance.

> ➢ Counseling is conducted for both boys and girls to create healthy atmosphere under student welfare cell.
>
> ➢ Career Guidance programme has been conducted to the final year students

No. of Students benefitted | 81 |

5.7 Details of campus placement

On Campus			Off Campus
Number of Organization Visited	Number of Students participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

> ✓ Red Ribbon Club of the college organized AIDS Awareness programme in collaboration with NGO.
> ✓ Women's welfare Committee and NSS wing conduct Yoga Classes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State / University level | 05 | National level | NIL | International level | NIL |

No. of students participated in cultural events.

State / University level | 07 | National level | NIL | International level | NIL |

5.9.2 No. of medals / awards won by students in Sports, Games and other events.

Sports : State/University level | NIL | National level | NIL | International level | NIL |

Cultural : State/University level | NIL | National level | NIL | International level | NIL |

5.10 Scholarship and Financial Support

	Number of students	Amount	
Financial support from institution	-	-	
Financial support from Government	76	2,64,063	Post Metric/SC/ST
Financial support from other sources	--	--	--
Number of students who received international/National recognitions	--	--	--

5.11   Student organised / initiatives : NIL

Fairs : State/ University level | -- | National level | -- | International level | -- |

Exhibition: State/ University level | -- | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students | 03 |

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:- To provide excellent education for empowering students for employment and helping then as better human beings.
Vision:- To equip students with skill and knowledge for making them productive creative and integrated personalities.

6.2 Does the institution has a management information system.

Yes, Implemented MIS partially .

6.3 Quality improvement strategies adopted by the institution for each of the following.

6.3.1 Curriculum Development

The college follows the syllabus and curriculum of Karnatak University Dharwad.
 Our faculty members actively participating in the Board of Studies for framing the Syllabus.

6.3.2 Teaching and Learning

- ➢ The faculties of each department meet at the beginning of the each academic session for term wise allocation of syllabus, assignment, term-end test and prepare the academic calendar of that session
- ➢ The department organizes seminars, quiz competitions etc for students
- ➢ Field studies and project work is carried out by the departments.
- ➢ The college prepared its infrastructural mechanism for successful implementation of ICT.
- ➢ Simplified teaching methods are adopted for slow learners;
- ➢ Students are encouraged to develop the personality through participation in competitions and workshops.

6.3.3 Examination and Evaluation:

- ✓ As per 80:20 ratio internal assessments are conducted for every three months.
- ✓ The evaluated answer scripts are shown to the students and marks thereof.
- ✓ Slow learners are identified through the system.
- ✓ Examinations are conducted as per the university rules and regulation.

6.3.4 Research and Development

> Necessary facilities and provisions have been provided in the college to inculcate research atmosphere.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ✓ Library is computerized, e-library, internet browsing, e-paper facilities are provided to the student community.
- ✓ Every year library is updated with adding new books and CCTV Surveillance services.

6.3.6. Human Resource Management

- ✓ Decentralization of decision process has been extended by the Management.
- ✓ Necessary leave is provided to teaching staff for attending seminars / conferences, etc.
- ✓ Established belonginess and homely atmosphere in the campus.

6.3.7 Faculty and Staff recruitment

> Faculty staff members are recruited on need base and priority base. Management will bear the salaries and remuneration of these staff.

6.3.8 Industry Interaction / Collaboration

- ✓ Visit to Small Scale Industries are organized to encourage entrepreneurial skills.
- ✓ Alumnus of the college deliver special lectures.

6.3.9 Admission of Students

- Admission processes are taken according to the rules of university.
- Admissions are open to all the students and eligibility is 35% minimum marks.
- The college provides prospectus at the time of the admission
- All informations communicated to their parents time to time.

6.4 Welfare schemes for

Teaching	Group Insurance, Loan facilities
Non teaching	Group Insurance, Loan facilities
Students	Yearly medical check -up, etc.

6.5 Total corpus fund generated | NIL |

6.6 Whether annual financial audit has been done   Yes [✓] No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External Yes/No	Agency	Internal Yes/No	Authority
Academic	Yes	KUD	Yes	Principal & Management
Administrative	Yes	Dept. of Collegiate Education Dharwad & Bangaluru	Yes	Governing Body

6.8. Does the University / Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [✓]

For PG Programmes   Yes [ ]   No [✓]

6.9. What efforts are made by the University / Autonomous College for Examination Reforms?

> The Karnatak University Dharwad takes all initiatives to conduct the examination reforms and the same is to be implemented by the College

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent college?

> N/A

6.11 Activities and support from the Alumni Association

> • Member of Alumini Association are actively participating in all programmes of the college.
> • Alumnus of the college instituted cash prize of Rs. 5000/- for highest scorer in final year.
> • Alumni Association contributed to augment the infrastructural facilities.
> • They also provide suggestions for better quality sustenance.

6.12 Activities and support from the Parent – Teacher Association

> ✓ The college receives valuable support from the parents in the form of suggestions
> ✓ Parents are encouraged to meet the faculty for interaction and progression of their wards.
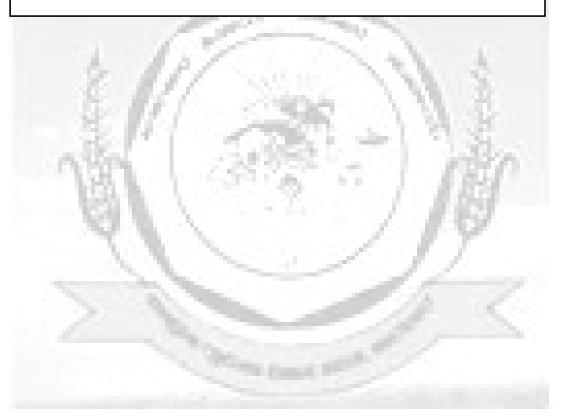
6.13 Development programmes for support staff

Meetings are conducted for the staff to motivate their morale and they are encouraged to pursue their higher studies.

6.14 Initiatives taken by the institution to make the campus eco-friendly.

It is continuous endeavor in the campus to enhance greenery, efforts are made to sensitize students about the plastic free and Smoking free zone etc

Criterion – VII
8. Innovations and best Practices

7.1 Innovations introduced during this academic year which created a positive impact on the functioning of the institution. Give details.

- ✓ Best practices which have been incorporated earlier are continued such as Parents meet, students counseling, strict discipline in the campus etc.
- ✓ Students are rewarded to encourage their studies.
- ✓ College takes initiatives to visit historical, social and political places to help students to increase knowledge.
- ✓ Bank visit and Industry visit by the students explore to entrepreneurship knowledge.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The plan of action conceived beginning of the academic year has been successfully initiated and completed

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

BEST PRACTICE – I
READ A BOOK, WRITE A PARAGRAPH, GET A PEN –
"THE MORE YOU READ THE BEST YOU WRITE"

Goal:

Encouraging students about the prominence of reading, knowing how to read, what to read, how much to read and when to read matters a lot. To inculcate the habit of reading and to make the students skillful in it we have started with the practice called **Read a Book, Write a Paragraph and Get a Pen**. In this activity students are free to take any book of their interest from the library, once they read it thoroughly they will be asked to write a creative paragraph and the best written paragraph will be awarded with a pen. The clear goal of this activity is to generate interest of reading books among the students and utilizing our rich library resources.

The Context:

As the practice **(Read a Book, Write a Paragraph and Get a Pen)** and its introduction costs nothing. There was any difficulty found in introducing it. Even students accepted the practice without any issue.

The Practice:

Reading is the powerful source of knowledge and information. Being students they have to have the habit of reading more and more books. It is the only source to gain unlimited knowledge. It has been observed that today's generation is not studious, yet they are having high IQ but reading supplements their knowledge.

Evidence of Success:

Students are motivated to read more and more books in order to gain knowledge. This practice has generated interest among them to take up reading and refer as many books as possible. It also has polished their writing skills too. Now students are more confident, knowledgeable and creative. We find a positive impact of this on results of the students.

Problems Encountered and Resources Required:

As this practice is completely cost free and even its implementation is not at all difficult. There was no problem encountered. The very small amount needed to spend on awards that are the pen which is managed by the college. As resource to this the Librarian of our institution is providing books to the students from our rich library and all the other faculty members guiding them on how to read the books.

BEST PRACTICES-02
Title of the Practice: INTRODUCTION OF YOGA

Goal: **To keep both mentally and physically, psychologically fit and competent.**

The Context:

Most of the students are from rural background. The overall personality of these students are not comparable with urban background students. Due to the various family background, these students are not strong psychologically, etc,. Considering all these various parameters, institution has started Yoga Practices for both staff and students.

The Practice:

College has hired Yoga Expert. College has facilitated Yoga practices 3 days in a week. During these three days, Yoga will commence early morning between 6.30 – 7.30am. Students are informed about the facility. Accordingly, most of the students are beneficiaries.

Evidence of success:

Students and staff who all actively attended and practicing regularly, witness that they all are psychologically, emotionally, ethically, morally and physically keeping their health fit and robust.

Problems encountered and resources required:

Students are very much from poor background. They cannot afford any finance to get Yoga Expertisation. Finance is the major problem to pay the honorarium to the expert. Staffs are contributing for the noble cause.

7.4 Contribution to environmental awareness / protection

> ✓ Arranged "Jatha" against the use of plastic bags
> ✓ Conducted lectures on environmental awareness
> ✓ Conducting of " Vanamhostava" / PLANTING CEREMONY

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength, Weakness, Opportunity and Challenges (SWOC)

Institutional Strengths are:

- ❖ Visionary Management and provide necessary guidance and cooperation to carry out the Vision, Mission of the institution with utmost holistic approach and responsible citizen of the country.
- ❖ Campus with 1.21 acres of land.
- ❖ Well qualified and experienced teaching faculty.
- ❖ Conducive atmosphere for professional growth.
- ❖ Sufficient learning resources.
- ❖ Full-pledged and permanent Librarian and Physical Director – Karnataka Volley Ball Association qualified referee.
- ❖ 16 station Multi gym and a separate coach.
- ❖ Laboratories – Computer & English Language
- ❖ Women's Hostel run by Institution
- ❖ Reprography facilities
- ❖ Cordial relationship with neighbouring feeding colleges.
- ❖ Active participation of Alumni Association.
- ❖ Full-pledged qualified non-teaching staff.
- ❖ Wireless Fidelity system
- ❖ Have NSS, NCC, Red Ribbon Club, Heritage Club and English Club.
- ❖ Scholarship provision by government and NGOs.
- ❖ ICT enabled class rooms.
- ❖ Coaching classes for competitive examinations
- ❖ Effective teaching-learning.
- ❖ Purified drinking water facility.
- ❖ Power-backup system
- ❖ Parking System
- ❖ Student Adoption.
- ❖ Financial support for participation of students at various competitions.

Institutional Weaknesses are:

- ❖ Declining student strength due to establishment of Government College where nominal fees for boys and free for girl students.
- ❖ Language barrier as influenced by mother tongue, Konkani.
- ❖ Non-recruitment of newly introduced subjects.
- ❖ Self generation of financial resources.
- ❖ Students from remote places who face challenges to cope up with syllabus.

Institutional Opportunities are:

- ❖ To conduct 01 international and 02 national level seminars and workshops.
- ❖ To establish university certified short term courses.
- ❖ To further strengthen stakeholder relationship.
- ❖ To establish repo with various companies and to conduct on campus interviews.
- ❖ To establish coaching centre for various competitive exams in collaboration other institute.

Institutional Challenges are:

- ❖ Students from economically poor and backward areas.
- ❖ Financial constraint to maintain the infrastructural facilities.
- ❖ Lack of MoU with industry and organization in the absence of industries in the neighbouring places.
- ❖ Developing communication skills and development of global competencies among the students.
- ❖ Decline in the strength especially Arts because of lack of job opportunities as compared to commerce students.
- ❖ Computer Application - a compulsory paper for B.A.-IV semester only with theory classes as per the syllabus which is purely practical oriented subject. Computer course should be at least for two semesters where in students of Arts can able to learn fundamentals of computers effectively.
- ❖ To bring below average students to main stream of competency.

8. Plans of Institution for next year

- ❖ To get accreditation process from NAAC.
- ❖ To encourage the students exchange and faculty exchange programme
- ❖ To conduct Coaching classes for our students and neighbouring students on IBPS.
- ❖ To conduct district level "Kabaddi" Tournament.
- ❖ To conduct Heritage Awareness Programme
- ❖ To institute institutional level scholarship for needy students.
- ❖ To conduct district level Essay Competition.

Name : **PROF. DEEPAK P.NAIK**.   Name : **DR. M.G.GOLIKATTE**

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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CALENDER OF EVENT

Tentative date	Activities
May – June 2017	Student Admission Begins
30th June 2017	College Re-opens for odd semester
15th June 2017	Induction Programme for B.A. & B.Com fresh Batch
First Week of July	Selection of students Union
	Essay Competition - English Club
Second week of July	Inaugural function - Student's Union & Gymkhana
15th Aug. 2017	Independence Day Celebration - "Shramadan Day"
Third week of Aug. 2017	" Vanamahotsva"
Last week of Aug. 2017	First Unit Test
5th Sept. 2017	Teachers Day Celebration
14th Sept. 2017	Celebration of Hindi Day
2nd Oct. 2017	Celebration of Gandhi Jayanti
	Elocution competition on Gandhi Thought
5th Oct. 2017	One Day YOGA – Health Fitness Training programme
2nd week of Oct. 2017	Second Unit Test
16th Oct. to 10th Dec. 2017	Mid- term Vacation
Second week of Nov. 2017	SUDARSHAN KRIYA YOGA : one week Training PROGRAMME
11th Dec. 2017	College re-open for Even Semester
Third week of Dec. 2017	Student Project Field work
First Week of Jan. 2018	General Knowledge Test
First week Jan. 2018	Workshop on " Prevention of Women Harassment"
12th Jan. 2018	International Youth Day
Second week of Jan. 2018	Industrial Visit
Last week of Jan. 2018	Heritage Awareness Programme
Second week of Feb. 2018	State level workshop
Last week of Feb. 2018	First Unit Test for even semester
First week of March 2018	Special lecture on women Empowerment
Second week of March 2018	Special programme on "Skill Development "
25th March 2018	Career guidance Programme for final students
Third week of March 2018	Second Unit Test for even semester
First week of April 2018	Prize Distribution Programme

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